Cognos Planning Analytics
User Security Roles

User security roles are assigned by View or Submit access and decentralized to Departmental Security Contacts as follows -

• **Planning Analytics View** – This role has “read only” permission.

• **Planning Analytics Submit** – This role has read, edit and submit permissions, including committing organization’s data for central approval. This role is appropriate for MAU fiscal officers, deans or administrators, as identified by the MAU.

**Security roles are also assigned by Organization or Application.** Examples of security groups in D6501 for access to Base Budget Reconciliation application (only MAU level) -

• **PA / MAU or Organization / VIEW or SUBMIT** -
  - /group/EBS/PA/10002000-VIEW
  - /group/EBS/PA/10002000-SUBMIT

• **PA / Application / VIEW or SUBMIT** –
  - /group/EBS/PA/BR-VIEW
  - /group/EBS/PA/BR-SUBMIT

The following applications (with abbreviations) can be assigned rights in Planning Analytics –

• **BA** - Budget Allocation (only MAU level)
• **BC** - Budget Control Number (only MAU level)
• **BP-GF** - Unit Budget Planning
• **BR** - Base Budget Reconciliation (only MAU level)
• **FEE** – Special Program Fees (only MAU level, designated as MAU-FEE for organization)
• **OCC** - Off Campus Credit Initiative Allocation (only MAU level)
• **RFA** - Research Facilitation Allocation (only MAU level)
• **SWA** - Salary and Wage Allocation (only MAU level)
• **RP** - Raise Process (includes Provost Market Application)
• **PRF** – Budget Profile

**Notes:**
• Base Budget Reconciliation and Salary and Wage Allocations applications share same security role access.
• Budget Control Number, Unit Budget Planning and Program Allocations applications share same security role access.
• There are several security groups in D6501 for Planning Analytics. Using a filter within the “Title” field will show a listing of groups for a MAU. Example of filter: %PA/10002% or "%PA/BR%.