Background

In August 2015, to assist the university community in enhanced longitudinal (historical) reporting using the current university structure, the History (HIST) structure was created in the Organization of Interest (OOI) system. This new relationship and structure type now allows for an “As is” view of the university by mapping organizations that have closed or ended, referred to as historic organizations, to an organization within the university's current structure. This mapping is done to allow for improved trend reporting and allows for historical matching to accepted university totals (such as total FTEs, Administrative Budget, Total SCH, etc).

In order to accomplish this, organizations that are ended or closed (used interchangeably to mean historic) will be mapped to one of two types of active organizations in the current university structure. The two options are:

- **Active Organizations**: an organization that is currently active. An ended or closed unit may be mapped here if people, roles, accounts, or assets from it were absorbed by an active organization, but not truly ended.

- **Active Placeholder Organizations**: an organization created for the purpose of holding data for units that have truly ended and people, roles, accounts, and assets have not been absorbed by an active organization. An Active Placeholder Organization is available for every Major Administrative Unit (MAU) and Vice President (VP). These organizations are recognizable as their names start with DISC.

Implications for Organization Change

*Ending Organizations Post-History*

Prior to the History structure, when an organization wanted to end, once all people, accounts, roles, and assets were removed, particular organization purposes for hiring, budgeting, and accounting, along with their complementary reporting structures would simply be given an end date in OOI. At this point, the organization was considered closed.

However, to end an organization now that the History structure is in place, not only must these purposes and structures be given an end date, a new relationship of HIST must also be assigned and a decision must be made by the organization wishing to close the unit where it should be mapped to.
Implications for Choosing Where to Map a Closing Organization

There are implications for how data will appear in terms of reporting depending on where a closed organization is mapped to in the History structure. If a closing organization is mapped to a currently active organization:

- Data about the ending organization will be combined with data in the active organization. However this is only intended for reporting purposes and not daily transactional data; and
- If the active organization that has closed units mapped to it in the History structure ends and becomes historical itself, new mapping will have to be decided as a historic organization cannot have units mapped to it.

However, if choosing to map a closing organization to an active placeholder organization:

- Data from the closing organization will be combined with data from the other closed organizations that are also mapped to that active placeholder; and
- Placeholder organizations have no data of their own.

Next Steps

If you are considering ending, or have already been granted approval to end, an organization at or above the U1 level, please contact staff in the Office of Planning and Budgets responsible for OOI to further discuss mapping options and to test these mappings before closing the organization. To contact, please e-mail orgchng@msu.edu.