Members Present:  J. Besley, M. Comstock, P. Floyd, P. Foster-Fishman, J. Hess, S. Kendall, G. Kortemeyer, N. Myers, T. Tomlinson, D. Wilson,


Call to Order
Chairperson P. Floyd called the meeting to order at 1:00 p.m.

Approval of Agenda
Chairperson P. Floyd asked if there were any changes to the meeting agenda. There were no changes.

Approval of Minutes
J. Besley requested an amendment in the New Business section of the November 29, 2016 Minutes.

New Business
1. The issue of additional teaching evaluation tools – R. Sekhar Chivukula covered the topic and discussion centered on Student Instructional Rating System - SIRS policy vs. SIRS forms. J. Besley stated The consensus of opinion is that UCFA does not endorse using SIRS forms as the only measure of evaluation of teaching for purposes of faculty annual evaluation, promotion and tenure, or merit increases. He said The Personnel Policy Subcommittee will consider drafting a letter encouraging academic units to use multiple sources of evaluative measures of teaching for those purposes.

P. Foster-Fishman/N. Myers moved approval of the Minutes of November 29, 2017 as corrected.

Announcements
1. P. Floyd – UCFA has 6 spring semester meetings remaining, including the April 25 luncheon; there are a few items remaining to be discussed before the year is finished.
2. Terry Curry – Academic Specialists, number about 600 people, now have voting rights (this group is not counted under faculty). Natural Science dean search in progress; Graduate School Dean nearing completion.
3. W. Donohue – Three grievances in progress; Best Practices – RPT issues; Bylaw review completed with 3 colleges, and 4th college moving along;

Adjourned at 2:10 p.m.