


Call to Order
Chairperson Tomlinson called the meeting to order at 1:00 p.m.

Approval of Agenda
R. Fulton/E. Rothwell moved to approve the agenda. The motion carried.

Prior Meeting Minutes
The November 28, 2017 Minutes were noted.

New Business
1. UCF A Mid-Semester Feedback – UCFA adopted the following motion:
   A. The UCFA recognizes the value of mid-semester feedback for improving instructional methods, in both the short and long-term
   B. Since its usefulness depends in some part on the methods of instruction being used, and so may vary from course to course, its use should be encouraged by units as appropriate, rather than required.
   C. The UCFA does not support the use of mid-semester feedback as a component for evaluating the teaching effectiveness of individual faculty by unit administrators for annual reviews, merit raises, or retention, promotion and tenure.

Old Business
1. Summer salary/retirement – David Byelich gave an overview with background.

Announcements
1. Tom Tomlinson. - No report made.
2. Terry Curry -
   a. Terry reviewed the “Historical Summary of Faculty and Academic Staff – Headcount” 1998-2017 statistics.
   b. Five candidates for the Natural Science Dean position are being interviewed during the next several weeks.
   c. Additionally, other dean/director positions with candidates coming through in the next later this semester: Lyman Briggs College, Veterinary Medicine, MSU Libraries, and Osteopathic Medicine.
Announcements, continued

3. William Donohue –
   a. He reported they are currently processing 5 grievances.
   b. The Faculty Grievance Office is changing the office name to *Faculty Grievance and Dispute Resolution Office*.

4. David Byelich – He reported that the Michigan budget would be getting started this week.

**Budget Subcommittee** -- Nick Myers said they would be discussing prior ear raise requests during today’s meeting

**Personnel Policy Subcommittee** – Susan Kendall said their speaker had a last minutes problem and couldn’t attend their subcommittee meeting today.

**Adjournment** – R. Fulton/M. Waddell moved to adjourn the meeting. The motion carried.