University Committee on Faculty Affairs

MINUTES - Draft

Tuesday, April 12, 2011


Ex Officio: Terry Curry, David Byelich.

Others: John Revitte, Donna Zischke.

Call to Order: Professor Moriarty called the meeting to order at 1:00 p.m.

Approval of Agenda: Dr. Emmett made a motion to approve the agenda as presented, seconded by Dr. Olson. The motion carried.

Approval of Minutes: Dr. Aben made a motion to approve the March 29, 2011 Minutes seconded by Dr. Emmett.

New Business:
A. Merit/Market Letter – Dr. Emmett made a motion to approve the letter supported by Dr. Aben. The motion carried.
B. ADP Handbook and ADP Working Group – Dr. Emmett made a motion that this information be forwarded to the Personnel Policy Subcommittee for further review. Dr. Wyatt supported the motion. Dr. Zeleke spoke briefly about this material as he is part of the committee which put this information together.
C. Draft Posting for Faculty Grievance Official – Dr. Jayaraman reported that Professor Curry and Professor Revitte discussed the position requirements and it has been reduced to a half-time position on a trial basis. If the coming year is very busy once again, the position will be reviewed and perhaps moved back to full-time status. A motion was made by Dr. Jayaraman made a motion to adopt the updated position and procedures supported by Dr. Dickson.

Old Business: No Old Business was noted.

Other Questions: No Other Questions were noted.
Announcements:

1. Deborah Moriarty
   a. Faculty Liaison Group Breakfast
   b. Professor Moriarty reported that Human Resources had shared with her that there had been a good response to their web site.
   c. Faculty Council will be considering the UCFA Market/Merit letter, the health care proposal and the proposed retirement changes.
   d. Other discussion points going before the Board of Trustees – University Research Organization (URO) regarding different research topics and whether we should be doing that research, and if we are doing it, how are we doing it, etc.
   e. Provost Wilcox will be meeting with UCFA April 19 at 2:00 pm. Dr. Emmett will chair the meeting in the absence of Professor Moriarty.
   f. The April 26th meeting will be a lunch meeting and the final meeting for the 2010-11 year. A new UCFA chair will need to be elected during the meeting.

2. Terry Curry –
   a. The Academic Specialists Advisory Committee presented a salary recommendation to the Provost.
   b. GEU bargaining is still in progress.


4. David Byelich - He gave an overview of a Free Press article regarding MSU.

Subcommittee Reports:

**Budget:** Dr. Jayaraman reported the subcommittee was preparing a review on the FGO to be culminated and reviewed during the April 26 meeting.

**Personnel Policy:** Dr. Emmett reported the subcommittee will be looking at future topics…such as EBS.

Dr. Jayaraman made a motion to adjourn to subcommittees supported by Dr. Dickson.

Adjournment: UCFA adjourned to subcommittees at 2:45 p.m.

Respectfully submitted,
Elva Boyles
Recording Secretary