University Committee on Faculty Affairs

MINUTES - Draft

Tuesday, March 26, 2013

Members Present: Gerald Aben, William Anderson, Lisa Cook, William Donohue, Meredith Gore, Robert Griffore, Melanie Helton, Della Hughes, Gerd Kortemeyer, Michael Lawrence, Laura L. Leavitt, Karl Olson, Ralph Putnam, Fred Rodammer and David Sheridan.

Ex Officio: Terry Curry, David Byelich.

Others: Sheila Teahan, Donna Zischke.

Call to Order: Professor Anderson called the meeting to order at 1:08 p.m.

Approval of Agenda: Dr. Donohue made a motion to approve the agenda as presented, seconded by Professor Helton. The motion carried.

Approval of Minutes: Dr. Donohue made a motion to approve the March 12, 2013 Minutes seconded by Professor Helton.

New Business:
1. Human Resources Benefits update – Renee Rivard reviewed the Health Care Dashboard Working Draft – Faculty – March 2013 and reviewed each area: Dependent Audit, Best Doctors, Cost Trends, Future Cost Concerns and Considerations, High Cost Medical Conditions, Top 3 Highest Cost Drug Treatment, Generic Dispensing Rate and Health Plan Enrollment Distribution.
2. Recommendation for 2013-14 Faculty Merit and Market Pool Increase memo – A motion was made by Dr. Aben to adopt the letter for discussion and Dr. Cook seconded. The motion carried. Dr. Aben suggested placing the amendment paragraph on the second page, second paragraph from the top. Dr. Donohue made a motion to approve the amendment paragraph inclusion and Dr. Aben supported. The motion carried. Dr. Griffore made a motion to accept the letter as amended supported by Dr. Donohue. The motion carried.
3. Fall 2012 FGO Report – Dr. Teahan answered questions and brought several statistics out that were of particular interest. Dr. Donohue made a motion to accept the report supported by Dr. Aben. The motion carried.
Old Business:
1. Post-Tenure Review – Dr. Olson briefly reviewed the situation of this policy being reviewed by both the University Committee on Faculty Tenure (UCFT) and UCFA. A preamble has been developed – this might be considered a memo to the faculty. It was requested by Dr. Olson that this preamble be reviewed. A motion was made by Professor Helton supported by Dr. Griffore to vote the preamble/memo in principle for UCFA group to share with UCFT. The motion carried.

Announcements
1. William Anderson – No report was made.
2. Terry Curry – No report was made.
3. Sheila Teahan – No additional report was made.
4. David Byelich – No report was made.

Subcommittee Reports:
  Budget: No report was made.
  Personnel Policy: No report was made.

Other Questions: No Other Questions were noted.

Professor Helton requested not to sing today. She reminded members that the MSU Opera Theater would be performing *A Little Night Music*, music and lyrics by Stephen Sondheim in the Passant Theater April 5-7.

A motion was made by Dr. Donohue supported by Dr. Gore to adjourn to subcommittees.

Adjournment: UCFA adjourned to subcommittees at 2:35 p.m.

Respectfully submitted,
Elva Boyles
Recording Secretary