2013-14 University Committee on Faculty Affairs

MINUTES - Draft

Tuesday, October 8, 2013


Ex Officio: Terry Curry, David Byelich.

Others: Sheila Teahan, Donna Zischke.

Call to Order: Dr. Donohue called the meeting to order at 1:05 p.m.

Approval of the Agenda: A motion was made by Dr. Aben to approve the agenda, seconded by Dr. Anderson. The motion carried.

Approval of Minutes: The Minutes of September 24, 2013 were approved as presented.

New Business
1. International Student/Faculty Survey which was taken last spring semester was reviewed by Dr. Anderson.
2. Dr. Peter Briggs, Director of the Office of International Students and Scholars, did a presentation on facts and figures regarding international students at MSU and the work and mission of his office.

Old Business
1. Post-tenure review and faculty evaluation – Dr. Donohue gave an historical overview of this topic which is being studied and reviewed by both the University Committee on Faculty Tenure and UCFA. He distributed two documents: Principles for Developing and Conducting Annual Faculty Evaluations and DRAFT November 29, 2012 (after consultation with UCFA) Post Tenure Development and Review – Faculty Handbook: IV. Academic Human Resources Policies. There will be further review and discussion on the Principles for Developing and Conducting Annual Faculty Evaluations.

Announcements
1. William Donohue – no report
2. Terry Curry – no report
3. Sheila Teahan – no report
4. David Byelich – He gave an overview of how the current cutting back by the federal government is currently affecting MSU.
Subcommittee Reports

**Budget:** Dr. Kortemeyer reported his subcommittee work was just being organized.

**Personnel Policy:** Dr. Olson reported his subcommittee work is just being organized.

Other Questions – No other questions were noted.

Professor Helton made a motion to adjourn, seconded by Dr. Putnam; the motion carried.

Adjournment: UCFA adjourned to subcommittees at 2:37 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary