
Ex Officio:  Terry Curry, David Byelich.

Others:  Sheila Teahan, Donna Zischke.

Call to Order:  Dr. Donohue called the meeting to order at 1:05 p.m.

Approval of the Agenda:  Dr. Aben made a motion to approve the agenda and Professor Kalt supported the motion.  The motion carried.

Approval of Minutes:  Dr. Putnam made a motion to approve the Minutes of October 8, 2013 seconded by Dr. Anderson.  The motion carried.

New Business – There was no New Business.

Old Business
1. Principles for Developing and Conducting Annual Faculty Evaluations – Dr. Donohue reviewed and discussed these principles.  It was passed on to the Personnel Policy Subcommittee for their discussion.
2. Dr. Pigozzi memo – David Byelich reviewed Dr. Pigozzi’s letter and the response to Dr. Pigozzi.

Announcements
2. Terry Curry – reviewed the 3 ISP dean candidates: Dr. DeAdra Beck, Dr. Crowder and Dr. Fisher.
4. David Byelich – he discussed the 2014-15 Appropriation Request that was on the agenda for the MSU Board of Trustees October 25, 2013 meeting.

Subcommittee Reports
Budget:  No report was given.
Personnel Policy:  Dr. Olson reported there were changes to Form D and review of the Appointment, Reappointment, Tenure and Promotion Recommendations memo is in progress.
Other Questions – Dr. Anderson stated that during the Liaison breakfast, there was general conversation and a question about faculty salaries. The conclusion was that UCFA should begin reviewing faculty salaries and administrative positions and salaries.

Professor Helton did not sing, but she gave a wonderful recommendation that everyone should attend a performance in the newly renovated Fairchild Theater – “it’s gorgeous!”

Adjournment: UCFA adjourned to subcommittees at 2:18 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary