
Ex Officio: Terry Curry, David Byelich.

Others: Sheila Teahan, Donna Zischke.

Call to Order: Dr. Donohue called the meeting to order at 1:04 pm.

Approval of the Agenda: Dr. Saeed asked for a review of the history on the Post Tenure Review policy. The addition to the agenda was approved.

Approval of Minutes: Dr. Putnam made a motion to approve the Minutes of November 5, 2013 seconded by Dr. Olson. The motion carried.

New Business
1. Dr. June Youatt, Acting Provost, spoke about international students and the resource groups that are involved in supporting this group, such as the Counseling Center, Office of Admissions, English Language Center, Office of Faculty, residence halls support, advising offices and the Office of Faculty and Organizational Development to name a few. Dr. Youatt is obviously aware of the possible challenges with educating and integrating international students in MSU/USA college life.

Old Business
1. Per the earlier request of Dr. Saeed, Dr. Donohue reviewed the history of the Post Tenure Review policy.

Announcements
1. William Donohue – no additional report.
2. Terry Curry – Professor Curry distributed copies of the annual Historical Summary of Faculty and Academic Staff – HEADCOUNT. He reviewed the report and emphasized particular numbers of interest.
4. David Byelich – David shared information from the report he is giving to the University Council later today titled Budget and Planning Review.
Subcommittee Reports
   Budget: No report was given.
   Personnel Policy: No report was given.

Other Questions No other questions were noted.

A motion was made by Dr. Putnam to adjourn the meeting, supported by Dr. Anderson. The motion carried.

Adjournment: UCFA adjourned to subcommittees at 2:45 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary