
Ex Officio: Terry Curry, David Byelich.

Others: Sheila Teahan, Donna Zischke.

Call to Order: Dr. Donohue called the meeting to order at 1:10 pm.

Approval of the Agenda: Dr. Olson made a motion to accept the agenda supported by Professor Helton. Motion approved.

Approval of Minutes: Professor Helton made a motion to approve the Minutes of November 19, 2013 seconded by Professor Ezzo. The motion carried.

New Business No New Business was noted.

Old Business
1. International Student Conclusions document – Dr. Donohue reviewed the document point by point. It was concluded that the work needs to continue to integrate the international students with the nationals as much as possible as early as possible. The work should continue keeping the push on to review our teaching practices, our cultural differences and the Provost should appoint an Ad Hoc Task Force to assist in guidance through the system and everyone should be included in the implementation of this task.

Announcements
2. Terry Curry – Terry reported there are several task force searches currently in progress to replace the International Studies and Programs dean as well as the dean of Communication Arts and Sciences.
3. Sheila Teahan – several past reports will soon be ready to be distributed by her.

Subcommittee Reports
Budget: No report was given.
Personnel Policy: No report was given.
Other Questions

Adjournment: UCFA adjourned to subcommittees at 1:50 pm p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary