2015-16 University Committee on Faculty Affairs

MINUTES - Draft

Tuesday, December 1, 2015


Members Absent:  M. Callahan, P. Floyd, T. Pence, K. Yermak.

Others:

Call to Order
Chairperson J. Bell called the meeting to order at 1:00 p.m.

Approval of Agenda
K. Petroni/J. Gobel moved to approve the agenda as presented.  Motion carried.

Approval of Minutes for November meeting
K. Petroni/G. Wyatt moved to approve the Minutes.  Motion carried.

Announcements
1.  J. Bell
   a.  He is working on possible forms for submitting discussion topics to the Steering Committee.
2.  T. Curry
   a.  Dean searches continuing.
3.  W. Donohue
   a.  Bill is working on a flow chart to clarify the Dismissal Policy machinations.

New Business
1.  UCFA should recommend a letter to be sent to all faculty highlighting the changes in the policies for Discipline, Dismissal or Grievance.
   K. Petroni/G. Wyatt moved that at the end of each academic year, a memo would go out highlighting the changes in the policies for Discipline, Dismissal or Grievance from the Office of the Secretary for Academic Governance.  Motion carried.
New Business, continued
2. A review panel of 3 people plus 3 alternates from UCFA to serve spring semester, with a brief orientation at the beginning of the year and further training if needed. Kathy Petroni and NiCole Buchanan have volunteered and 1 more person is needed.

Old Business
1. Summary salary/retirement issue
   J. Besley/K. Petroni moved to ask the Office of Planning and Budgets, at the earliest opportunity, to develop a plan to begin providing retirement benefits for academic year faculty who receive salary during the summer. Motion carried.

Adjournment (to Subcommittees)
J. Gobel/G. Wyatt moved to adjourn to subcommittees. Motion carried.