UNIVERSITY COUNCIL STANDING COMMITTEE REPORT
SPRING SEMESTER 2013

COMMITTEE NAME: University Committee on Faculty Affairs (UCFA)

COMMITTEE CHAIRPERSON: William A. Anderson, PhD
Co-Chairs: Karl Olson (Personnel); Gerald Aben (Budget)

SUMMARY OF COMMITTEE ACTIVITIES AND ACTIONS FOR SPRING SEMESTER 2013:

• Administered UCFA Survey of Faculty Experiences in Teaching International Students

• Continued discussion with the University Committee on Faculty Tenure (UCFT) concerning post-tenure review.

• Generated UCFA letter of recommendation for 2013-2014 Faculty Merit and Market Pool Salary Increases.

• Developed a recommendation to the Steering Committee to create a policy for longitudinal academic governance participation in committees such as Health Care, Campus Master Plan, Human Resources, and other relevant committees.

• Received an update on the development of the University Research Organization.

• Conducted the annual review of the Faculty Grievance Officer.

• Received an update on the development & implementation of the Faculty Information Tool (FIT).

• Reviewed calculation of Academic Year faculty salary allocation.

• Finalized revisions to MSU Guidelines for Social Media policy.

• Received and reviewed annual report from the Faculty Grievance Officer.

• Reviewed and provided feedback on the “Frequently Asked Questions” component of the Outside Work for Pay policy.

• Reviewed Preliminary Appropriation Request and Budget Guidelines

• Reviewed and provided comment on the possible adoption of Microsoft 365 email system.
• Provided nominees for the Dismissal for Cause panel.

• Received updates on the development of the Consumer Driven Health Plan from the UCFA ad hoc health Care committee.

• Received updates on the impact to MSU of the Affordable Care Act.

• Reviewed annual follow-up reports from Human Resources about Best Docs Program, Generic Prescription Drug Program, Long Term Care Program, the dependent review process, and the revision of the Open Enrollment period for 2013-2014.

• Reviewed, revised and approved External Letters of Reference policy
• Representatives participated in the discussion of a Graduate Faculty Policy.

PROJECTED ACTIVITIES AND ITEMS FOR FALL 2013:

• Review of electronic voting procedures proposal.

• Required update on Conflict of Interest Policy.

• Required update on the University Research Organization Proposal.

• Required update from Human Resources on Generic Prescribing Program, Best Docs, Blue Cross and Blue Care Network plans, Long Term Care individual plan options, and 2013-2014 HR healthcare proposals.

• Review of growth of MSU Administrative positions.

• Review of Faculty Information Tool.

• Review Discrimination and Misconduct in Science policies & procedures.

• Review of procedures for the review of college bylaws.

• Review procedures for 5-year review of administrators (deans, chairs, and directors)

• Update on annual summary of the MSU retirement plans