University Committee on Faculty Affairs

MINUTES

Tuesday, March 30, 2010


Ex Officio: Terry Curry, David Byelich.

Others: John Revitte, Donna Zischke.

Call to Order: Professor Moriarty called the meeting to order at 1:00 p.m.

Approval of Agenda: Dr. Jayaraman made a motion to approve the agenda as presented, seconded by Dr. Zelevinsky.

Professor Moriarty requested to amend the agenda and move the announcements after New Business; Dr. Dickson seconded. The motion carried as amended.

Approval of Minutes: Dr. Dickson made a motion to approve the March 16, 2010 Minutes seconded by Dr. Selanders. The motion carried.

Old Business: Professor Moriarty spoke briefly on the attached Proposed Revision of UCSA and UCFA Statement on Tolerance and Civility, and she proposed inviting the UCSA author and Dr. Soffin (he assisted with the revision) to attend the April 6 UCFA meeting to discuss the proposed revision.

New Business: Professor Nicholson moved adoption of the Recommendation for 2010-11 Faculty Merit and Market Pool Increase, supported by Dr. Nawyn. This was prepared by the UCFA Budget Subcommittee during their special meeting March 29. After discussing the recommendation, a motion was made by Dr. Nawyn, supported by Dr. Jayaraman, to table the motion for final approval until several amendments are completed. The motion will be considered during the next UCFA meeting on April 6, 2010.

Other Questions: No other questions were noted.

Announcements:
A. Dr. Moriarty listed several future agenda items:
   - Develop plan for assisting the College of Human Medicine - new departments in Grand Rapids; and, review of the new academic calendar development.
   Deborah Moriarty reported on the following meetings:
   1. Academic Council continued discussing the bylaws revisions
   2. The Health Care Committee is continuing to move along with their work
   3. 9/9 Meeting on Monday, March 29 – Small attendance, but good questions were brought up.
B. Terry Curry – no report made.
C. John Revitte – Distributed copies of *A User’s Manual for The Faculty Grievance Policy* as revised.
D. David Byelich – Gave a brief overview on health care and the draft faculty merit and market letter.

Professor Nicholson said he appreciated the support that David Byelich and the Office of Planning and Budgets gave the UCFA Budget Subcommittee during the year. In turn, David shared that Provost Wilcox supported UCFA and made it possible for Terry Curry, Donna Zischke and himself to be in advising roles to UCFA.

**Subcommittee Reports:**
- **Budget:** Shawn Nicholson, Chairperson  
  No additional report was made.
- **Personnel Policy:** K. (Jay) Jayaraman, Chairperson  
  No report was made.

Dr. Aben made a motion to adjourn to subcommittees seconded by Dr. Selanders. The motion carried.

**Adjournment:** UCFA adjourned to subcommittees at 2:06 p.m.

Respectfully submitted,

Elva Boyles  
Recording Secretary