University Committee on Faculty Affairs

MINUTES

Tuesday, September 14, 2010


Ex Officio: Terry Curry, David Byelich.

Others: John Revitte, Donna Zischke.

Call to Order: Chairperson Moriarty called the meeting to order at 1:00 p.m.

She explained the colorful tote bags (were from her on behalf of the CMS) with the Community Music School name and brochure as well as a College of Music brochure listing courses and upcoming presentations for 2010-2011. There is a new series being offered this year - the West Circle Series and it will be a composer-based series.

Committee members then introduced themselves and the college/unit they represented.

Announcements:

A. Deborah Moriarty
   1. Health Care Plan update – some promising results of recent changes in drug usage; there is more to be accomplished with the Health Care Prospectus and there will be more information after the October 1st meeting.
   2. Executive Committee of Academic Council (ECAC) inquired:
      a. What is happening with the proposed academic departments in the College of Human Medicine (to be discussed later in this meeting);
      b. What is happening with the Administrative realignment of shared basic science departments (attachment)
      c. The recently revised bylaws will be on the MSU Board of Trustees’ agenda later this week. The bylaws will put forward the version as approved by ECAC.
      d. The anti-discrimination policy, first put on the UCFA agenda by Professor Fred Fico, will also be considered by the MSU Board of Trustees. Although UCFA did not support the policy issues brought forward at that time, it has now been determined that the newly rewritten discrimination policy procedures should be reviewed by both UCFA and UCAP. That will occur later this semester.

B. Terry Curry
   He said there would be several policies being passed along to UCFA early on this fall, plus several “policies” to be proposed. He also distributed copies of AY Pay Schedule Change and answered questions.

C. John Revitte – after distributing copies of the reports listed below, he spoke briefly and
answered questions:
   1. End of Spring Semester 2010 Report
   2. End of Summer Semester 2010 Report
   3. A User’s Manual for The Faculty Grievance Policy

D. David Byelich – made no report

Approval of Agenda: Dr. Aben made a motion to approve the agenda as presented, seconded by Dr. Anderson. The motion carried.

Approval of Minutes: Dr. Jayaraman made a motion to approve the April 20, 2010 Minutes seconded by Dr. Aben. Professor Moriarty requested a small revision of two words regarding the MSU Care Program. The Minutes were approved as amended.

Old Business:
   A. Proposal for Establishment of New Academic Departments in the College of Human Medicine (attachment) Dr. Aben made a motion that an ad hoc subcommittee be created to look at this particular proposal and report back to this committee before the end of the semester with some guidance and recommendations; Dr. Anderson seconded.

   It was noted that the first topic under New Business (see below) should also be discussed at the same time: Administrative Realignment of Shared Basic Science Departments..

New Business:
   A. Administrative Realignment of Shared Basic Science Departments (attachment) There will be five members in this group: William Schall (Veterinary Medicine), Bill Anderson (Human Medicine), Gerald Aben (Osteopathic Medicine), Gwen Wyatt (Nursing), and Karl Olson, Natural Science. This group will meet separately during the same time period the Budget Subcommittee and Personnel Policy Subcommittee meet.

   B. Proposed Institutional Data Policy (IDP) (attachment) A motion was made by Dr. Aben to move this policy to the Personnel Policy Subcommittee seconded by Dr. Dickson. The motion carried.

Other Questions: No other questions were noted.

Subcommittee Reports:
   Budget:  Shawn Nicholson, Chairperson
   Personnel Policy:  K. (Jay) Jayaraman, Chairperson

   Professor Moriarty noted that committee members need to join one of the subcommittees. Dr. Wyatt and Dr. Emmett will join the Budget Subcommittee with Professors Ausin, Harrison, Zeleke, and Olson joining Personnel Policy Subcommittee.

Dr. Schall made a motion to adjourn to subcommittees seconded by Dr. Aben. The motion carried.

Adjournment: UCFA adjourned to subcommittees at 2:15 p.m.

Respectfully submitted,
University Committee on Faculty Affairs

Elva Boyles
Recording Secretary