University Committee of Faculty Affairs
MINUTES
Tuesday, September 28, 2010


Members Absent: George Rowan, Jeremy Harrison

Ex Officio: Terry Curry, David Byelich

Others: Margie Aimery, John Revitte, Donna Zischke

Call to Order: Chairperson Moriarty called the meeting to order at 1:00 p.m.

Approval of Agenda: a motion was made to approve the agenda as presented, seconded by Dr. Nawyn. The motion carried.

Approval of Minutes: Dr. Anderson made a motion to approve the September 14, 2010 minutes, and was seconded by Dr. Aben. Professor Moriarty requested a small revision to the minutes of September 14, 2010 under Announcements: 2. d. . . . will be considered by President Simon. The minutes were approved as amended.

Old Business:
Professor Moriarty offered a word of thanks to the subcommittee for their extra work and extra meeting in getting the documents together that was handed out at the last meeting regarding the following:

A. Proposal for Establishment of New Academic Departments in the College of Human Medicine.
   Dr. Aben gave an overview of the subcommittee’s meeting as they reviewed the letter that was sent by Dr. Rafferty, to the Provost. There was a series of questions that the committee came up with relating to the entire academic world here on campus and how it would relate. The subcommittee recommended that UCFA not endorse or support the proposal until the subcommittee gets more detailed information. Dr. Patrick made a motion to approve the report from the subcommittee and return the request to ECAC. Dr. Jayaraman seconded.

There was further discussion on requesting a new department and the process.

A. Administrative Realignment of Shared Basic Science Departments: There was a similar concern with the lack of information provided to the subcommittee, therefore, again, the subcommittee is recommending that UCFA not endorse or support the proposal until more information be forthcoming. The subcommittee came up with several questions (40 or more), that needed to be addressed. A motion was made and seconded to approve the report from the subcommittee, to return the request to ECAC.

Professor Moriarty noted that UCFA would like the answers in writing rather than have someone come and talk to the committee. She will send two letters addressing questions and concerns from UCFA, requesting more detailed information. Once the information is received, UCFA will revisit the proposals.

New Business:
A. Emergency Room/Urgent Care Co-Pays and Costs: Professor Moriarty received some e-mails from people who are going to Urgent Care and then being directed to go to the Emergency Room and having to pay two co-pays; or going to their physicians office and then directed to
the Emergency Room and having to pay their co-pays twice. Professor Moriarty suggested that UCFA needs to make sure that when faculty make health care changes, they are fully aware of changes and/or costs. Mr. Byelich offered further discussion on co-pays and costs, and suggested that he will have Ms. Rene Rivard visit with Mr. Emmett and the subcommittee to give all details on Emergency Room/Urgent Care co-pays and costs. Professor Moriarty suggested after speaking with Ms. Rivard, UCFA come up with a quick fact sheet of what to do when things like this occur. This will be provided to all faculty to supplement the large book of information given from BCBS.

B. **Suggested agenda items from Committee-At-Large:**
   1. Dubai – Financing of Dubai – explain to the committee details of the funding – faculty is looking for closure.
   2. Data – There should be a conversation with the Provost as to what numbers he is using to retain students or to see who is graduating. Mr. Emmett suggested going to your programs and figure out metrics of what you can measure – you get what you measure (are you measuring what you want?). Mr. Byelich offered to give UCFA a data overview. Dr. Dickson suggested going to Dash Board to get information on data of graduate students.

Professor Moriarty noted the full committee to meet in two weeks to further discuss data.

**Other Agenda Items:**  
Mr. Curry noted the Personnel Subcommittee is going through and updating four documents. The plan is as follows:
   a. University policy on Mentoring: each college will have their own policy
   b. Modified Duty Policy
   c. Fixed Term Faculty Annual Review Policy
   d. New Faculty Category - Research

Professor Moriarty noted there is a new director of Study Abroad – there has been a fair amount of change and she would like the new director to come in so he can make those changes known to the committee.

**Other Questions:** No other questions were noted.

**Subcommittee Reports:**
   **Budget:** Ross Emmett, Chairperson – the first meeting was just setting the agenda  
Professor Moriarty offered a thank you to Shawn Nicholson for chairing the Budget subcommittee.
   **Personnel Policy:** K. (Jay) Jayaraman, Chairperson – currently there is no one to take his place on the committee, therefore, Dr. Jayaraman will continue as chairperson.

**Announcements:**
More information was received on the generic prescribing program. There will be a full official report given to the committee at a later date.


A motion was made to adjourn to subcommittees seconded by Dr. Jayaraman. The motion carried.

**Adjournment:** UCFA adjourned to subcommittees at 1:10 p.m.

Respectfully submitted,

Margie Aimery  
Acting Recording Secretary