University Committee of Faculty Affairs
MINUTES
Tuesday, October 26, 2010


Members Absent: Jeremy Harrison, George Rowan, Akilu Zeleke

Ex Officio: Terry Curry, David Byelich

Others: Margie Aimery, John Revitte

Call to Order: Chairperson Moriarty called the meeting to order at 1:00 p.m.

Approval of Agenda: a motion was made by Professor Jayaraman to approve the agenda as presented; the motion was seconded by Professor Dickson. Professor Moriarty added two items to the agenda, under New Business – The Appropriation Request; under Old Business – RPT Letter for approval. The motion for the agenda was approved as amended and carried.

Approval of Minutes: a motion was made by Professor Aben to approve the September 28, 2010 minutes, and was seconded by Mr. Emmett. The motion carried.

Announcements:
A. Deborah Moriarty
   1. Faculty Council and Academic Council – Professor Moriarty offered a thank you to Professor Zeleke, for being willing to serve as the representative from UCFA, on the working group for Sexual Harassment.
   2. UCAP is looking into SIRS forms, how they are administered, what is happening to SIRS forms and whether or not they are accurate. This has become a big issue in Faculty Council. Results of a preliminary summer study are on the UCAP website. Further information will be provided after their second study.
   3. The president and provost at Faculty Council and Academic Council, gave an overview of where the University is right now in numbers of faculty and numbers of students, diversity, gender related issues, all of which we have been given throughout the year.
   4. Healthcare – nothing will happen with healthcare until after the October 26, 2010 meeting with the consultant who will hopefully provide some recommendations. Mr. Byelich attended the healthcare meeting and suggested that something should be provided from the meeting by the end of the day.

Old Business:
A. Data Overview follow-up: Professor Moriarty asked if there were questions after review of materials that were received from Mr. Byelich. Mr. Dickson complimented the amount of material that was provided to the committee. There was further discussion amongst the committee on the data overview.
B. Institutional Data Policy: Professor Moriarty asked for a motion to approve the Institutional Data Policy. A motion was made by Professor Jayaraman and was seconded by Professor Nawyn. Professor Jayaraman gave an overview on IDP and commented on how this policy is consistent with other institutions. The motion carried.
C. RPT Letter: Mr. Curry gave information on the RPT letter and noted that issues were addressed accordingly. Mr. Curry offered a motion to endorse the RPT letter; the motion was seconded by Mr. Emmett. The motion carried.

New Business:
A. Appropriation Request: Mr. Byelich distributed and gave an overview of the appropriation request from the State. Mr. Byelich suggested we offer a resolution to accept the appropriation. Once the appropriation is approved by the Board of Trustees, it will be posted to the website. Mr. Emmett made a motion to accept the appropriation. The motion was seconded by Mr. Nicholson. The motion passed.

Subcommittee Reports:

**Budget:** Mr. Emmett noted that there was no meeting after the last meeting due to time constraints. Mr. Emmett did remind everyone that open enrollment is open and there are instructions on open enrollment with regards to over-the-counter drugs that will not be able to be claimed on the flexible spending accounts (without a prescription), under the new laws coming into affect.

**Personnel Policy:** No report.

A motion was made and seconded to adjourn to subcommittees. The motion carried.

Adjournment: UCFA adjourned to subcommittees at 1:55 p.m.

Respectfully submitted,

Margie Aimery
Acting Recording Secretary