University Committee on Faculty Affairs

MINUTES

Tuesday, September 13, 2011


Ex Officio: Terry Curry, David Byelich.

Others: John Revitte, Linda Jackson, Donna Zischke, William Latta, Penny Fischer and Deborah Moriarty.

Call to Order: Chairman Anderson called the meeting to order at 1:15 p.m.

Chairman Anderson asked UCFA members to introduce themselves and tell the MAU they represented.

Approval of Agenda: Dr. Aben asked that another item be added to the New Business agenda: the subcommittee assignments and subcommittee chair elections. Dr. Aben made a motion to approve the agenda as amended, seconded by Dr. Donohue. The motion carried.

Announcements
1. William Anderson – He asked 2010-11 UCFA chairman Deborah Moriarty to give an overview of UCFA using the updated academic governance names in the MSU Bylaws for Academic Governance that were just approved by the Board of Trustees June 18, 2011. The new names for the groups within Academic Governance are:

<table>
<thead>
<tr>
<th>Former Name</th>
<th>New Name</th>
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<tbody>
<tr>
<td>a. ECAC (Executive Committee of Academic Council)</td>
<td>Steering Committee</td>
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<tr>
<td>b. Faculty Council</td>
<td>Faculty Senate</td>
</tr>
<tr>
<td>c. Academic Council</td>
<td>University Council</td>
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Professor Moriarty briefly reviewed the academic governance system and explained how UCFA fit into the system.

2. Terry Curry - He gave an overview of possible UCFA topics.

3. John Revitte - John distributed copies of the Spring and Summer Reports of the FGO. He also introduced Dr. Linda Jackson, the new Faculty Grievance Official. She is a professor in the Psychology Department. She is the 8th person and the 2nd woman to hold this position. John has become an FGO-Emeritus.

4. David Byelich – He gave a brief report covering MSU’s fall enrollment figures on through to the 2012-13 preliminary appropriation request parameters.
Approval of Minutes:  There were three sets of Minutes to be approved: Dr. Aben made a motion to approve the April 12, 2011 Minutes seconded by Dr. Wyatt; the motion carried. Dr. Wyatt made a motion to approve the April 19, 2011 Minutes seconded by Professor Helton; the motion carried. Dr. Aben made a motion to approve the April 26, 2011 Minutes seconded by Dr. Donohue; the motion carried.

New Business:
1. Dr. William Latta, from the Office of the Vice President for Finance and Operations, spoke briefly about the MSU campus addressing project. He introduced Penny Fischer, from MSU Police and Public Safety, and she explained how the campus buildings will all have names and building numbers. This will assist those people handling mail delivery/pickup, responding to emergencies, and, in general, help the efficiency of everyday campus business.
2. Chairman Anderson requested both Professor Terry Curry and David Byelich to define the UCFA subcommittee they are the resource/advisor for: Personnel Policy and Budget Subcommittee respectively. As the subcommittees meet today, they will select a subcommittee chairperson to head their subcommittee for 2011-12.

Old Business:
No Old Business was noted.

Other Questions:
No Other Questions were noted.

Subcommittee Reports:
Budget: No report was made today.
Personnel Policy: No report was made today.

Adjournment: Dr. Aben made a motion to adjourn to subcommittees seconded by Dr. Donohue. UCFA adjourned to subcommittees at 2:27p.m.

Respectfully submitted,
Elva Boyles
Recording Secretary