
Ex Officio: Terry Curry, David Byelich.

Others: Linda Jackson, Donna Zischke.

Call to Order: Professor Anderson called the meeting to order at 1:00 p.m.

Approval of Agenda: Dr. Olson made a motion to approve the agenda as presented, seconded by Dr. Aben. Dr. Anderson added one item to the agenda regarding the University Committee on Graduate Studies. The motion to approve the modified agenda carried.

Approval of Minutes: Dr. Aben made a motion to approve the October 11 Minutes seconded by Dr. Wyatt. Dr. Olson made a correction on the Personnel Policy Subcommittee Report:

Dr. Olson reported they are reviewing the policies on MSU Guidelines on Authorship and the Acceptable Use Policy. The motion to approve the modified October 11, 2011 Minutes carried.

New Business:

A. Renee Rivard, Benefits Office, Human Resources

David Byelich reviewed the point that Brent Bowditch, the current Assistant Vice President for Human Resources, will be leaving M.S.U. and returning to Purdue University. David introduced the Interim Assistant Vice President Tony Kleibecker. Attending UCFA with Mr. Kleibecker was Renee Rivard, Chris Hanna and Dan Mackie.

Renee first spoke about Long-Term Care Providers, noting that rates may be raised as much as 40-45 percent later this fiscal year.

Dan Mackie said there has been a change in the federal retirement rules causing Human Resources to make changes to the retirement program. He reviewed the upcoming seminars on Retirement Plan Changes which will begin on Wednesday, November 2 through Wednesday, November 30. Staff should attend one of the meetings and find out how their retirement is affected.
New Business, continued:
A. Renee Rivard, Benefits Office, Human Resources
   Three separate graphs prepared by Human Resources were reviewed:
   1. Faculty Health Care Cost Projection
   2. MSU Total Health Care Cost Projection
   3. Health Care Dashboard Template Draft - Faculty
B. Provost Kim Wilcox – he is not feeling well; He will speak to UCFA 11/8/11. If you
   have questions for the Provost to answer, please send them to Elva Boyles.
Dr. Anderson introduced and welcomed two new UCFA members: Dr. Jeevan Hoole,
College of Engineering (Electrical & Computer Engineering) and Dr. David Sheridan, Residential
College of Arts and Humanities.
C. External Letters of Reference (attachment)
   The Personnel Policy Subcommittee recommended supporting; Dr. Aben made a
   motion to support the recommendation with Dr. Griffore seconding. The motion
   carried.
D. University Committee on Graduate Studies – they have asked for a volunteer to
   work with their committee. Dr. Wyatt, Nursing, and Dr. Dickson, Education,
   volunteered to work with Dr. Klomparens and the committee.

Old Business: No Old Business was noted.

Announcements
1. William Anderson - He reported briefly on the October 21st MSU Board of Trustees
   meeting.
2. Terry Curry – No report given.
3. Linda Jackson – She reported that she is now quite involved in the Faculty
   Grievance Office work, and she is enjoying this work.

Subcommittee Reports:
   Budget: No report was given.
   Personnel Policy: No report was given.

Other Questions: No Other Questions were noted.

Professor Helton made a motion to adjourn supported by Dr. Wyatt. The motion carried.
Adjournment: UCFA adjourned to subcommittees at 2:30 p.m.

Respectfully submitted,
Elva Boyles
Recording Secretary