University Committee on Faculty Affairs

MINUTES

Tuesday, December 4, 2012


Ex Officio: David Byelich.

Others: Donna Zischke.

Call to Order: Professor Anderson called the meeting to order at 1:00 p.m.

Approval of Agenda: Dr. Donohue made a motion to approve the agenda as presented, seconded by Professor Helton. The motion carried.

Approval of Minutes: Dr. Donohue made a motion to approve the November 20, 2012 Minutes seconded by Dr. Aben.

New Business:
1. Draft Survey for Faculty Teaching International Students at MSU – this survey will go to all teaching faculty in your colleges. Undergrads should be the focus.
2. Items to be listed in the UCFA fall semester report to Academic Governance – this information will be discussed and listed by Drs. Aben, Olson and Anderson.

Old Business:
1. Promotion of Fixed Term Faculty policy – Dr. Olson made a motion to endorse the updated policy. Dr. Donohue seconded the motion and the motion carried.
2. Post-tenure Development and Review policy – there won’t be any action on this until after the joint meeting with the University Committee on Faculty Tenure.
3. Social Media Guidelines – there needs to be an “operational definition of ‘crises.’”
4. University Reporting Protocols: Child Abuse, Sexual Assault and Child Pornography – Dr. Donohue made a motion “to support” the proposed document; this was seconded by Dr. Griffore.
5. Renee Rivard gave an overview of the latest events in health care/dependents verification, autism syndrome, long-term care coverage and fielded questions – on any health-related topics.
Announcements
1. William Anderson – He restated his interest in having UCFA become involved, or more involved, in Human Resources, Campus Master Plan and On-site Clinic Planning/Health Care Benefits.
2. Terry Curry – No report made.

Subcommittee Reports:
Budget: No report made.
Personnel Policy: No report made.

Other Questions:
Professor Helton sang “We wish you a Merry Christmas” to end the meeting.

Dr. Aben made a motion to adjourn and Dr. Donohue seconded. The motion carried.

Adjournment: UCFA adjourned to subcommittees at 2:40 p.m.

Respectfully submitted,
Elva Boyles
Recording Secretary