Members Present: Remi Beaulac, John Bell, John C. Besley, Geoff Booth, NiCole Buchanan, Michael Callahan, Anita M. Ezzo, Phylis A. Floyd, Joseph Gardiner, John W. Gobel, Della Hughes, Gerd Kortemeyer, Daniel B. Kramer, Rod Phillips, David Sheridan and Li Xiao.

Ex Officio: Terry Curry, David Byelich.

Others: William Donohue, Kara Yermak.

The meeting was called to order by Chairperson Floyd at 1:00 p.m.

A motion to approve the agenda was made by Professor Ezzo and seconded by Professor Bell. The motion passed.

A motion was made by Professor Kramer, seconded by Professor Ezzo, to approve the Minutes from the September 23, 2014 meeting. The motion passed.

Announcements

A. Phylis A. Floyd –
   1. Professor Floyd thanked the members for their support and help in getting the 2014-15 year in progress.
   2. She also asked for members to support the current subcommittee chairs, Gerd Kortemeyer and David Sheridan, as this year begins. UCFA agendas with meeting topics will be posted on the UCFA web page.

B. Terry Curry -
   1. Professor Curry stated that the yearly salary raise process has started; the raises will be effective October 1 and be reflected in the October paychecks.
   2. Within the Office of Faculty and Organizational Development (facdev@msu.edu, 432-1185), there will be a (Thursday, November 13, 8:00-11:00 in Kellogg Center Big Ten C) workshop on the NSF ADVANCE Grant: What we’ve done, what we’ve learned and what we’re doing next. Provost Youatt, Principal Investigator of the MSU ADAPP-ADVANCE Grant, will be speaking.
   3. September 24, Police and Public Safety will be conducting a workshop on personal safety on the MSU campus.
Announcements
C. William Donohue –
1. Professor Donohue said he is reorganizing the Faculty Grievance Office slowly. He expects to have an assistant hired this coming week.
2. The FGO may be updating their website similarly to Academic Governance.
3. This year will be used to assess the business needs for the FGO.
D. David Byelich –
1. David said he will make three 15-minute budget-related briefings on the following dates: October 7, 21; November 4.
2. Copies of the MSU 2015-16 Appropriation Request and Governance Issues for Discussion (September 16, 2014 Faculty Senate meeting) for your use.

New Business
A. CATA Contract – Jeff Kacos, IPF, and Bill Latta, Administrative Services
Mr. Kacos gave an overview of the campus bus service over the past few years moving from being under MSU’s umbrella (for staffing, et al) to becoming part of the Capital Area Transportation Authority (CATA). The bus service contract is up for renewal in 2015. He reminded the committee that they have free campus bus service by showing their staff ID. He also requested if there were suggestions or particular needs for CATA bus service to consider or make a change, the committee should write or otherwise contact him and share their thoughts and/or concerns.
B. Desire to Learns (D2L) – Dennis Hampton, Jr. from the Distance Learning Services Help Desk (call 355-2345 or (800) 500-1554; reachout@msu.edu
Mr. Hampton explained that the current ANGEL system will soon be retired on May 15, 2015 at 5:15 pm. He gave a comprehensive overview of the many possible ways D2L could be utilized. A show of hands revealed that many of the UCFA members are now using this system. Mr. Hampton may be contacted to make an overview presentation to any group (use contact information given above).

Old Business – No Old Business was noted.

Subcommittee Reports
A. Budget Subcommittee – No report was given.
B. Personnel Policy Subcommittee – No report was given.

Other Questions – No other questions were noted.
Adjournment –  
Professor Phillips made a motion to adjourn; Professor Buchanan supported. The meeting adjourned at 2:43 pm.

Respectfully submitted,

Elva Boyles  
Recording Secretary

(Budget Subcommittee meets in 437 Administration Building.)  
(Personnel Policy Subcommittee meets in 401 Administration Building)