2015-16 University Committee on Faculty Affairs

MINUTES

Tuesday, October 13, 2015


Members Absent: R. Fulton, J. Gardiner, J. Gobel, G. Wyatt

Others:

Call to Order
Chairperson J. Bell called the meeting to order at 1:00 p.m.

Approval of Agenda
P. Floyd/B. Smiley moved to approve the agenda as presented.

Approval of Minutes for September 22, 2015
M. Callahan stated he did not attend September 22 meeting. K. Petroni/B. Smiley moved to approve the minutes with that correction. Motion carried.

Announcements

1. J. Bell -
   a. He brought a Kubi Telepresence Robot which works with iPad, Android and Windows tablets – he had it on and demonstrated how it works and continued to support the use of this instrument to assist UCFA members to be involved in the UCFA meeting when they’re unavailable to attend in person.
   b. He reminded members to let their MAU know they’re participating on the UCFA and to email their MAU faculty with committee information and ask for comments and concerns for them to share with UCFA.
2. T. Curry-The “dean searches” continue to be works in progress: CANR, CSS, CHM.
3. W. Donohue – He is actively working in conjunction with the Secretary for Academic Governance Office to begin using Office 365 SharePoint for tracking documents. It sounds like a helpful tool. Office projects: 1 appeal hearing, 2 new grievances and the 2014 Annual Report needs to be prepared.
4. D. Byelich – he asked members to read through the Appropriation Request and Capital Outlay for 2016-17 document (on the UCFA web page under Reports, Guidelines & Memos) it will go to the October 30 meeting of the Board of Trustees for the Board’s approval. At the October 20 UCFA meeting, David has requested that a motion be made indicating that this draft document was reviewed by UCFA members.
New Business
1. *Review of Provost yearly document: Appointment, Reappointment, Tenure and Promotion Recommendations* – K. Petroni/E. Aronoff moved to forward this document to the Personnel Policy Subcommittee for review. Motion carried. It must be returned to the full UCFA for their review and approval by November.

2. *Proposed Mediation Policy* – J. Besley/K. Petroni moved to forward this document to the Personnel Policy Subcommittee for review. Motion carried.

3. Address topic of summer employment/retirement pay issues – E. Aronoff/K. Petroni moved to forward this document to the Budget Subcommittee. Motion carried.

4. Appropriation Request and Capital Outlay for 2016-17-DRAFT – P. Floyd/K. Petroni moved to forward this document to the Budget Subcommittee for review. It must be returned to the full UCFA for their review. Motion carried.

Old Business
No Old Business was noted.

Subcommittee Reports

Budget Subcommittee, John Besley, chairperson – John reported that they expect to start with reviewing the university’s budget request and the issue of retirement benefits during the summer.

Personnel Policy Subcommittee, Phylis Floyd, chairperson

Adjournment (to Subcommittees)
K. Petroni/J. Besley moved to adjourn to subcommittees.