UCFA
Minutes
Tuesday, October 12, 1999

Members Attending: Joseph Bonner, Shirley Bordinat, Melissa Crimp, Ronald Dorr, Gretchen Flo, Charles Gliozzo, Hairong Li, Rachel Schiffman, Alvin Smucker, Frederick Tims.

Ex Officio: Robert Banks, David Byelich.

Other: Michael Rubner, Donna Zischke.

The meeting was called to order by Chairperson Tims at 1:09 P.M. The agenda for the meeting was approved. The minutes for the October 5th meeting were approved after noting that Joanne Keith should be listed as present, and the sentence, AThe Faculty Grievance Policy amendments passed Academic Council pending Board approval.A was changed to AThe Faculty Grievance Procedure amendments passed Academic Council and are pending Board approval.@

Report from Personnel Subcommittee: In the absence of subcommittee Chairperson Berz, Ron Dorr reported that the group discussed the following items:

1) adoption policy - Melissa Crimp is preparing a draft for the subcommittee
2) open v. closed UCFA web-site entries
3) timely notification of salary increases - Ron Dorr is drafting a statement
4) editorial changes to the Appointment/Reappointment Recommendations document- members are to suggest changes before November 1
5) Ad Hoc Awards Committee tasks

Report from the Budget Subcommittee: Subcommittee Chairperson Schiffman reported that last week the subcommittee developed an agenda for the meeting today with Human Resources representatives Kris Hynes and Pam Beemer regarding the current and future status of university health care benefits.

Old Business: David Byelich distributed for review another draft version of the Appropriations Letter. David indicated no substantive changes were made, but that the Arequest@ had been moved to the beginning of the document, a graph on appropriations support per student for MSU, Wayne and U of M had been added, divisions had been created, and language had been streamlined. Some members expressed concern that only accomplishments of certain groups were featured in the document and that noteworthy activities of other campus units were omitted. Mr. Byelich re-emphasized the purpose of the document - not to pit one campus unit against another, but to serve as background information for the legislative staff and the Board of Trustees on the university budget @ask.@ A motion was approved to support the draft Appropriation Letter along with a AFact Sheet@ to be created within 30-days which would more fully develop the broad strength of the university. Campus units would be given an opportunity to provide pertinent data for this fact sheet.

UCFA adjourned to separate budget and personnel subcommittee meetings at 2:05 P.M.

Respectfully submitted,

Shirley Bordinat

Osteopathic Medicine