Members Present: Susan Melnick, Melissa Crimp, Alvin Smucker, Hairong Li, Wilson Rumbeiha, Jim Potchen, Charles Gliozzo, Douglas Stewart,

Ex Officio: David Byelich
Other: Michael Rubner, Donna Zischke

The meeting was called to order at 1:08 p.m.
The agenda approved, and the minutes of October 10th were approved as corrected.

Announcements:
None.

Reports from Personnel (Hairong Li):
A draft of the current year’s version of the letter sent by the Provost to faculty being reappointed was sent to the sub-committee. The only change in the current year letter from the version approved last year was the date. The committee decided not to review the letter in this and future years unless there are changes other than the date. If the letter is not reviewed for this reason it will be presumed acceptable by the UCFA. A motion was put forward on this issue and seconded. It passed unanimously.

There was some discussion about the appropriateness of a university-wide committee for tenure decisions.

Budget Subcommittee (Alvin Smucker):
BudSub met with Deborah Wagonner from Towers Perrin consulting group. The existing survey instrument shared with the full committee was discarded in favor of a conjoint analysis survey. This reason for this is to allow us to look at the perceived value of various subcomponents of the healthcare package. An update on the survey development progress should be available next week. The goal is to have the survey distributed in November.

Old Business:
A letter was sent to Andrew Hogan from the chair. The letter was reviewed by university counsel before it was sent. A copy of the letter was distributed to the committee.

New Business:
No new business.
The meeting was adjourned at 1:21 pm.

Respectfully submitted,

Douglas M. Stewart,
College of Business