
Ex Officio: Robert Banks, David Byelich

Other: Michael Rubner

Chairperson, Melissa Crimp called the meeting to order at 1:05 p.m.

Approval of Agenda: The agenda was approved.

Approval of Minutes: The minutes of the January 9, meeting were approved as corrected.

Announcements:

Melissa Crimp read an e-mail to the Committee from Manfred Stommel from the University Committee on Academic Governance, requesting that two UCFA committee members be assigned to an adhoc committee being formed to address the issue of faculty voting rights in regard to unit issues, if faculty have their primary appointment elsewhere. Curtis Stokes and Charles Gliozzo volunteered to serve on the adhoc committee.

Robert Banks announced that the Federal Government has changed the guidelines on scientific misconduct and asked for a volunteer from UCFA to serve on a UGC subcommittee addressing this issue. Martin Berz agreed to serve.

Michael Rubner stated that he had checked with the FOIA Office and noted that the names of grievants, dates of grievances and names of colleges had been deleted from the FOIA response to a request from a faculty member.

Reports from subcommittees:

Personnel: Martin Berz, Chair, distributed a final copy of the Patent policy with minor changes underlined in the document. He moved that the Patent policy be adopted as modified. The motion was seconded and approved by the full committee with an exception noted by Dr. Banks, that the Patent Policy should be approved with the understanding that there will be a users manual prepared by the office of the Vice President for Research & Graduate Studies, the contents of which will be reviewed with the UCFA. The Personnel Subcommittee is continuing work on the following issues:

The Faculty Grievance Official review. Letters have been mailed with a deadline of February 28. Results are anticipated in early March.
Copyright and Outside Work for Pay policy revisions will be forthcoming upon completion of the UCFA Fora.

The Faculty Survey on Annual Faculty Review.

The Faculty Vision Document

**Budget:** Alvin Smucker, Chair, reported that the Budget Subcommittee is currently working on the following issues:

Recommendations on Faculty Salary, history and future direction.

The Faculty Survey on Health Care Benefits. The survey should be out on the UCFA Website sometime later this week for review.

**Old Business**

Robert Banks announced that the University Committee on Faculty Tenure approved the UCFA recommendations to this policy. The changes will be shared with the Provost, Deans and Directors.

**New Business**

Ved Gossain received an inquiry from a staff member at George Washington University about MSU policy on faculty teaching loads. Dave Byelich informed the Committee that MSU does not have a standard policy on teaching loads. He also informed the Committee there is a website listing statistics on faculty teaching loads that can be given as a reference. The inquiry can be referred to his office and he will follow up on this request.

7. **The UCFA adjourned to subcommittees at 1:45 p.m.**