University Committee on Faculty Affairs

MINUTES

Tuesday, January 15, 2002


Ex Officio: Robert Banks, David Byelich

Others: Michael Rubner, Donna Zischke

Call to Order: Since by special arrangement, the subcommittees met at 1:00 p.m., Chairperson Ved Gossain called the meeting of the full UCFA to order at 1:45 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2001-02 meeting was approved at the August 28, 2001 meeting.

Approval of Minutes: Dr. Potchen made a motion that the Minutes of the January 8, 2002 meeting be approved as read. Dr. Melnick seconded. Dr. Wyatt requested that the Minutes be clarified under the Subcommittee Reports section, the Personnel subcommittee report specifically. It states that Dr. Joy Tubaugh, ADJB Coordinator, would meet with the Personnel Subcommittee. Dr. Wyatt requested that ADJB be written out for the final approved Minutes. ADJB is the acronym for Anti-Discrimination Judicial Board. The Minutes were approved as amended.

Announcements: Dr. Banks distributed copies of the draft MSU Patent Policy Handbook for UCFA perusal and review.

Subcommittee Reports:

Personnel: Susan Melnick, Chair. Dr. Melnick reported that the Personnel Subcommittee had been discussing the respective roles and responsibilities of the Faculty Grievance Procedures and the Anti-Discrimination Judicial Board with Dr. Joy Tubaugh, Coordinator. Dr. Tubaugh will join that subcommittee again next week. Their discussion would move on to include the recently distributed draft MSU Patent Policy Handbook in their meetings in the coming weeks.

Budget: James Potchen, Chair. Dr. Potchen asked Dr. Vickery to discuss the handout, “Rough Draft Outlining Recommendations of the UCFA Pertaining to Changes in Faculty Compensation Relating to Health Care Coverage (1/14/02).” Dr. Vickery led a full discussion with good input from all members. There will be another redraft of this paper that will include ideas from today’s discussions. The next document will be ready near the end of the week and distributed most likely via e-mail. This will be considered in next week’s discussion once again.

Old Business: There was no old business noted.
**New Business:** There was no new business noted.

**Adjournment:** UCFA adjourned to subcommittees at 3:00 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary