University Committee on Faculty Affairs

MINUTES

Tuesday, February 5, 2002


Ex Officio: Robert Banks, David Byelich

Others: Michael Rubner, Donna Zischke [plus guests]

Call to Order: Chairperson Ved Gossain called the meeting to order at 1:05 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2001-02 meeting was approved at the August 28, 2001 meeting.

Approval of Minutes: The Minutes of the January 29, 2002 meeting will be proposed for approval after reviewing one rewritten section next week.

Announcements: There will be a representative from University Development at the February 12 meeting.

Subcommittee Reports:

Personnel: Susan Melnick, Chair. No report was given.

Budget: James Potchen, Chair. Dr. Potchen stated that Provost Simon requested the health care proposal be presented in three pieces in its final form: preface, recommendation, and retirement document.

The document was reviewed, concerns addressed, and solutions decided upon.

Preface: a motion was made by UCFA as a whole to approve the Preface as presented; Dr. Perlstadt seconded. Motion passed unanimously.

Recommendation: a motion was made by UCFA as a whole to approve the (Health Care) Recommendation as amended; Dr. Melnick seconded. Motion passed unanimously.

Retirement Document: a motion was made by UCFA as a whole to approve the Retirement Document. Dr. Wyatt seconded. Motion passed unanimously.

The final document will be sent to UCFA members by the end of this week via e-mail. A copy will also be sent to Provost Simon with a memo from Drs. Gossain and Wyatt.

Dr. Potchen stated that the Budget Subcommittee had discussed Dr. Abeles’ request for
UCFA to review the document, *Proposal for a CIC Tuition Exchange Program*, and decide whether or not to recommend MSU pursue the program. The Budget Subcommittee did review the proposal and decided that UCFA should recommend MSU pursue the program. Dr. Potchen made a motion that UCFA recommend that MSU pursue the CIC tuition exchange program; Dr. Darden seconded. Motion passed. A letter will be sent notifying Dr. Abeles of UCFA’s recommendation and vote.

**Old Business:** There was no old business noted.

**New Business:** Dr. Wyatt requested that copies of last year’s salary letter be distributed to UCFA for their review at the next meeting.

**Adjournment:** UCFA adjourned to subcommittees at 2:20 p.m.

Respectfully submitted,

Elva Boyles  
Recording Secretary