Call to Order: Chairperson Ved Gossain called the meeting to order at 1:05 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2001-02 meetings was approved at the August 28, 2001 meeting.

Approval of Minutes: The Minutes of the April 9, 2002 meeting were approved as amended.

Announcements: Dr. Gossain informed the group that the final letter of salary recommendation from UCFA would be delivered to the Provost after the meeting. Copies were distributed to UCFA members.

Subcommittee Reports:
Personnel: Susan Melnick, Chair. There was no report.

Budget: James Potchen, Chair. There was no report.

Old Business:
- There was a general discussion regarding the role of faculty members on the UCFA. There are many “routine” annual tasks, such as the FGO review by the Personnel Subcommittee and the salary recommendations done by the Budget Subcommittee. These were discussed in their respective subcommittees and brought to the full committee for consideration. Although the above named tasks are routine, they need to be accomplished annually.

- It was noted that the Academic Council had forwarded a number of issues during the past year for UCFA consideration, such as Gender Identity and the CIC Tuition Exchange Program.

- The general feeling of the UCFA members is that they want to take greater initiative and bring issues to the committee that originate with individual faculty members. Discussion continued regarding the role faculty should play in fund raising for the university referencing the MSU Development Fund presentation by Marti Heil.
New Business:  There was no new business noted.

Adjournment:  UCFA adjourned to subcommittees at 2:00 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary