University Committee on Faculty Affairs

MINUTES

Tuesday, October 15, 2002

Members Present: Mary Bresnahan, Joe Darden, Jan Eberle, Louis Hunt, Michael Harrison, Cheri Johnson, Susan Melnick, Harry Perlstadt, James Potchen, Shawnee Vickery, Alice Whiren, Indrek Wichman, and Gwen Wyatt.

Ex Officio: Robert Banks, David Byelich.

Others: Michael Rubner, Donna Zischke.

Call to Order: Chairperson Gwen Wyatt called the meeting to order at 1:03 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2002-03 meetings was approved at the August 27, 2002 meeting.

Approval of Minutes: A motion was made by Dr. Melnick to approve the Minutes of October 8, 2002. Dr. Potchen seconded. The Minutes were approved.

Announcements:

Dr. Hunt inquired about the details of the $300.00 pharmacy rebate and how faculty qualified for it.

Dr. Perlstadt discussed his e-mail to the Budget Subcommittee regarding the possibilities of MSU having a budget rescission or a negative supplemental. Dr. Banks gave a historical overview mixed with the upcoming elections and the deficit the state budget is facing. He stated that MSU is looking at contingency budget actions to keep the university on a stable financial track. Mr. Byelich, Assistant Vice President and Director of Planning and Budgets, distributed copies of the Budget and Planning Update, October 15, 2002, packet and discussed it in detail. The conclusion is that the university is moving into an austere budget time for the next several years.

Dr. Wyatt gave a brief report on working two days with the Board of Trustees during their last meeting, October 10 and 11, 2002. She reported, for instance, that $640 million has been given to the Capital Campaign, a new record in giving. The experience was very interesting, and she was amazed with the amount of reading/reference material each participant is given in preparation for the meeting.

Dr. Wyatt said that the UCFA would be Dr. Potchen’s luncheon guests for the meeting on Tuesday, November 19, over in his conference room in the Radiology Building. Lunch will be from noon to 1 pm. The meeting will begin at 1 pm in the same room (as lunch), and break into subcommittees after the full UCFA meets, and adjourn by 3 pm.

Subcommittee Reports:

Personnel: Susan Melnick, Chair. Dr. Melnick reported briefly that General Counsel Noto continued and finished discussing the remaining points in the General Principles and Outside Interests document. He will have the draft document back to the subcommittee within the next three weeks.
**Budget:**  *Shawnee Vickery, Chair.* Dr. Vickery reported that: Dr. Whiren agreed to work with the University Committee on Faculty Tenure this year; Pam Beemer will meet with the Budget Subcommittee next week; the Health Care Oversight Committee meets monthly; and, the Formulary Committee next meets November 4.

**Old Business:** The CIC Tuition paper is still a “work in progress.” The Budget Subcommittee will write a recommendation and bring it to the full UCFA in time to be reviewed, discussed, and voted on so that Dr. Jacqueline Wright, the Secretary for Academic Governance, may take it to the November meeting.

**New Business:** No new business was noted.

**Adjournment:** UCFA adjourned to subcommittees at 2:23 p.m.

Respectfully submitted,

Elva Boyles  
Recording Secretary