University Committee on Faculty Affairs

MINUTES

Tuesday, October 29, 2002

Members Present: Joe Darden, Jan Eberle, Louis Hunt, Michael Harrison, Cheri Johnson, Harry Perlstadt, James Potchen, David Solomon, Shawnee Vickery, Alice Whiren, Indrek Wichman, Christopher Wolf, and Gwen Wyatt.

Ex Officio: David Byelich.

Others: Donna Zischke.

Call to Order: Chairperson Gwen Wyatt called the meeting to order at 1:06 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2002-03 meetings was approved at the August 27, 2002 meeting.

Approval of Minutes: A motion was made by Dr. Potchen to approve the Minutes of October 22, 2002. Dr. Darden seconded. Dr. Wyatt asked that the Minutes be corrected in the Announcements section to reflect that she had requested Dr. Banks to send an electronic version of completed Appointment, Reappointment, Tenure, and Promotion Recommendations memorandum to the full UCFA. The Minutes were approved as corrected.

Announcements: Dr. Wyatt stated that she had received a letter from President McPherson regarding the Dismissal for Cause for Review Panel. She reviewed the letter briefly.

Subcommittee Reports:

Personnel: Susan Melnick, Chair. In the absence of Dr. Melnick, Dr. Johnson made the subcommittee report. She said that the subcommittee has not yet received General Counsel Noto’s revisions for the General Principles and Outside Interests. The subcommittee has reviewed the Faculty Grievance Official survey draft, and it is nearly ready to bring in to the full UCFA. The Gender Identity issue is presently on hold.

Budget: Shawnee Vickery, Chair. Dr. Vickery distributed copies to the full UCFA of the draft recommendation made by the subcommittee regarding Long- or Short-Term medical Disability Leave. There was a discussion with several edits made. Dr. Potchen made a motion to approve and forward this proposal from UCFA to the Provost. Dr. Darden seconded it. Motion passed. The Recording Secretary was instructed to prepare a letter for the Provost indicating this action, and to send an electronic copy of this recommendation to the full UCFA.

Pam Beemer, Human Resources, met with the subcommittee last week. The review of health care savings is continuing. The CIC Tuition issue is still “a work in progress.”

Old Business: No old business was noted.

New Business: Donna Zischke distributed copies of the flu vaccine schedule. Although the
first day of administering the vaccine lists Tuesday, November 5, 11am-2pm in room 443A Administration Building, that room has been switched to 443B so that the UCFA Budget Subcommittee may continue using that room as usual.

**Adjournment:** UCFA adjourned to subcommittees at 1:50 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary