Members Present: Mary Bresnahan, Jan Eberle, Charles Gliozzo, Louis Hunt, Michael Harrison, Cheri Johnson, Susan Melnick, Harry Perlstadt, Shawnee Vickery, Alice Whiren, Indrek Wichman, Christopher Wolf, and Gwen Wyatt.

Ex Officio: Robert Banks, David Byelich.

Others: Donna Zischke.

Call to Order: Chairperson Gwen Wyatt called the meeting to order at 1:05 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2002-03 meetings was approved at the August 27, 2002 meeting.

Approval of Minutes: A motion was made by Dr. Melnick to approve the Minutes of January 14, 2003. Dr. Wickman seconded. Dr. Melnick corrected the last sentence of the Personnel Subcommittee report to read (corrections underlined): "The Guiding Principles Regarding Outside Activities and Financial Interests of Michigan State University Faculty and Outside Work for Pay policy will be addressed." The Minutes were approved.

Announcements: Dr. Banks reported that there are presently 24 people to be trained in mid-February for the Mediation Service Pilot Program.

Subcommittee Reports:
Personnel: Susan Melnick, Chair. Copies of two documents were distributed: Guiding Principles Regarding Outside Activities and Financial Interests of Michigan State University Faculty and Definitions. Dr. Melnick reported that General Counsel Bob Noto would continue to work with the subcommittee on the above-mentioned documents. On Tuesday, February 11, the subcommittee will bring the documents to full committee for consideration.

The Faculty Grievance Officer guidelines were reviewed, and updates are being considered presently. Also, there was consideration on whether the FGO search should be external or internal, and what level the candidates should be. Dr. Harrison made a motion that the subcommittee recommendation that the FGO search should be only for internal candidates be accepted; Dr. Eberle seconded. The motion passed. Dr. Melnick proposed that the candidates should have attained the rank of associate or full professor with tenure; Dr. Perlstadt seconded. The motion passed.

Dr. Wyatt reported that the Executive Committee of Academic Council reviewed the Gender Identity document. There were some editorial changes suggested, and those will be considered and the document returned to ECAC.

Budget: Shawnee Vickery, Chair. Dr. Vickery reported that possible long-term care vendors are being investigated presently. Two letters were presented from the subcommittee
for full committee consideration. The first letter to Provost Simon addressed **Increased Health Care Options**. Dr. Whiren made a motion that UCFA approve supporting it; Dr. Harrison seconded. The motion passed with 12 yes, 1 no, and 2 absent from the meeting. The second letter to Provost Simon addressed **Public Disclosure of Hospital Data**. Dr. Vickery made a motion that UCFA approve supporting the memo; Dr. Melnick seconded. The motion passed with 11 yes, 1 no, 1 abstention, and 2 absent from the meeting.

**Old Business:** No old business was noted.

**New Business:** No new business was noted.

**Adjournment:** UCFA adjourned to subcommittees at 2:08 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary