University Committee on Faculty Affairs

MINUTES

Tuesday, February 4, 2003

Members Present: Mary Bresnahan, Joe Darden, Jan Eberle, Charles Gliozzo, Louis Hunt, Michael Harrison, Cheri Johnson, Susan Melnick, Harry Perlstadt, James Potchen, David Solomon, Shawnee Vickery, Alice Whiren, and Gwen Wyatt.

Ex Officio: Robert Banks, David Byelich.

Others: Donna Zischke.

Call to Order: Chairperson Gwen Wyatt called the meeting to order at 1:05 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2002-03 meetings was approved at the August 27, 2002 meeting.

Approval of Minutes: A motion was made by Dr. Potchen to approve the Minutes of January 28, 2003. Dr. Melnick seconded.

The following amendments were made to the Minutes (changes in italics and underlined):

- Under New Business, Dr. Rubner reported that he needs faculty of all ranks to fill openings as counsel and/or presiding officer for upcoming hearings.
- Under Announcements, Professor Eberle attended the Executive Committee of Academic Council in place of UCFA chair, Dr. Wyatt. She gave a brief overview on the restructuring of Romance and Classical Languages and discussion on the Gender Identity document.
- Dr. Banks distributed copies of Post Tenure Review clarification documents.

The Minutes were approved as amended.

Announcements: There were no announcements.

Subcommittee Reports:

Personnel: Susan Melnick, Chair. Dr. Melnick amended her January 28 subcommittee report by adding that General Counsel Noto also spoke about policies currently in effect in addition to NSF and PHS research guidelines. She also stated that last week the subcommittee discussed the annual review policies, made editorial revisions to the FGO job description, and continued discussing a draft of a questionnaire form that faculty might use.

Budget: Shawnee Vickery, Chair. Dr. Vickery reported that the health care savings numbers might be available for her subcommittee to review during today’s meeting. Also, salary raises at other universities may be available to review. Drafts of material for the faculty handbook related to retirement are also being perused. There are prospects of reviewing alternate vendors used by other Big Ten schools that may work here to give our faculty other choices for health care.
Old Business: No old business was noted.

New Business: No new business was noted.

Adjournment: UCFA adjourned to subcommittees at 1:20 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary