University Committee on Faculty Affairs

MINUTES

Tuesday, February 18, 2003


Ex Officio: Robert Banks

Others: Donna Zischke

Call to Order: Chairperson Gwen Wyatt called the meeting to order at 1:07 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2002-03 meetings was approved at the August 27, 2002 meeting.

Approval of Minutes: A motion was made by Dr. Melnick to approve the Minutes of February 11, 2003. Dr. Vickery seconded. The Minutes were approved.

The following amendments were made to the Minutes (changes in italics and underlined):

• Under Approval of Minutes, it was agreed to delete the others: holding spot for the February 11, 2003 Minutes.

The Minutes were approved as amended.

Announcements:

• Bob Banks handed out a copy of the memorandum to Lou Anna Simon regarding the Department, School and College Faculty Evaluation Procedures.
• Gwen Wyatt wanted to assure everyone that Dave Byelich will keep the committee informed of the final tuition numbers when available, realizing the rumors that are being reported regarding this issue.
• Charles Gliozzo had his knee surgery and is recovering at Sparrow Hospital.

Subcommittee Reports:

Budget: Shawnee Vickery, Chair. Dr. Vickery stated the committee is following up on the issues as reviewed in the last meeting. Also reiterating, there is no need for a premium increase for the coming year. They are still exploring other health care companies to offer more options, as well as, looking into long-term care. Gwen Wyatt stated they have narrowed the field down to four companies in regards to long-
term care and in the process of setting up interviews. In Dave Byelich’s absence, a revised copy of the salary/compensation ranks for AAU Reporting Institutions, both AAU-Land Grand and Big Ten was handed out.

**Personnel:** Susan Melnick, Chair. Dr. Melnick stated as a result of electronically submitting the Guiding Principles Regarding Outside Activities and Financial Interests of Michigan State University Faculty through this committee, she has received 13 comments in reply. Indrek Wichman stated he had forwarded to Dr. Melnick 50 comments, which she hadn’t received through email, he will resend them.

A thorough discussion of comments and concerns over the comments received regarding the Guiding Principles followed, bringing the conclusion that Dr. Melnick will take the document back to the subcommittee for further discussion and clarification.

**Old Business:** No old business was noted.

**New Business:** No new business was noted.

**Adjournment:** UCFA adjourned to subcommittees at 2:25 p.m.

Respectfully submitted,

Shelly Murphy
Acting Recording Secretary