University Committee on Faculty Affairs

MINUTES

Tuesday, September 23, 2003

Members Present: Mary Bresnahan, Joyce Chai, Jan Eberle, Michael Harrison, Louis Hunt, Cheri Johnson, Cynthia McCluskey, David Solomon, Shawnee Vickery, Alice Whiren, Mark Whalon, and Gwen Wyatt.

Ex Officio: Robert Banks, David Byelich.

Others: Michael Rubner, Donna Zischke, and Bruce Miller.

Call to Order: Chairperson Gwen Wyatt called the meeting to order at 1:05 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2003-04 meetings was approved at the August 26, 2003 meeting.

Approval of Minutes: A motion was made by Dr. Harrison to approve the Minutes of September 16, 2003. Dr. Whiren seconded. Mr. Byelich made a friendly amendment, stating that his full title did not have to be used in future UCFA Minutes. The Minutes were approved.

Announcements: There were no announcements.

Subcommittee Reports:

Personnel: David Solomon, Chair. Since Dr. Solomon had to arrive late to UCFA, Dr. Wyatt read his subcommittee report.

“The subcommittee discussed reducing the number of days a grievant or respondent has to challenge a hearing or appeal panel member from 10 to five days. Based on the discussion the subcommittee and Dr. Rubner agreed not to move forward in recommending a change.

The subcommittee discussed Dr. Rubner’s request for the subcommittee to draft a letter encouraging the Provost to attend appeals hearings challenging her rulings in grievances. The subcommittee decided to table the issue pending additional information about the process.”

Budget: Shawnee Vickery, Chair. Dr. Whiren reported the final health care cost figures of $2.634 million – the target was $1.54 million, so the faculty health care cost had no increase. The savings figures were well received.

Renee Rivard, Human Resources, attended the subcommittee last week and spoke on long-term vendors. She will attend the subcommittee meeting again today.

Mr. Byelich, Office of Planning and Budgets, distributed and spoke about Proposed Request Parameters, part of the FY05 Appropriation Request.

Old Business: There was not old business noted.

New Business: Dr. Bruce Miller addressed the UCFA regarding the MSU Mediation Service
and its activities during the past 8 months. This is a new service available for faculty and
staff, and it is just now becoming a more active service and more widely known and accepted
by faculty and staff.

**Adjournment:** UCFA adjourned to subcommittees at 1:35 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary