University Committee on Faculty Affairs

MINUTES

Tuesday, January 27, 2004

Members Present: Jan Eberle, Michael Harrison, Cheri Johnson, Susan Melnick, James Potchen, David Solomon, Shawnee Vickery, Alice Whiren, and Gwen Wyatt.

Ex Officio: Robert Banks, David Byelich.

Others: John Revitte, Donna Zischke.

Call to Order: Chairperson Gwen Wyatt called the meeting to order at 1:10 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2003-04 meetings was approved at the August 26, 2003 meeting.

Approval of Minutes: Dr. Potchen made a motion to approve the Minutes of January 20, 2004. Dr. Melnick seconded. The Minutes were approved.

Announcements:
- David Byelich distributed copies of Revenue and Budget Shortfall Scenarios and discussed the current budget scenario and possible upcoming budget scenarios.
- Professor John Revitte, FGO nominee, distributed copies of Dr. Rubner’s End of Fall Semester 2003 Report.

Subcommittee Reports:
Personnel: David Solomon, Chair. Dr. Solomon reported that the subcommittee met with Mr. Noto, General Counsel, to continue working on a draft policy statement regarding Faculty Financial Conflicts of Interest. He will bring it up for discussion later in the meeting.

Budget: Shawnee Vickery, Chair. Dr. Vickery and Dr. Whiren reported that the subcommittee met with Dr. David Gift, and discussed the need to develop a database on students’ family members. Developing a database like this is a complex solution for the seemingly simple problem of widening the network of potential MSU donors.

Old Business: No old business was noted.

New Business: As noted earlier under the Personnel Subcommittee report, Dr. Solomon did bring the Faculty Financial Conflicts of Interest topic to the full UCFA for general review and discussion. UCFA will review and discuss again next week. Mr. Noto will begin to draft the framework for the handbook immediately. This document should be put on the UCFA web page for general perusal and response by MSU faculty, and, ideally, linked with other schools for their review and response as well, with a mid-March response deadline. The UCFA felt the Personnel Subcommittee and Mr. Noto should be commended for going an excellent job of reviewing, discussing, and writing about this controversial, many-sided topic.

Adjournment: UCFA adjourned to subcommittees at 2:43 p.m.
Respectfully submitted,

Elva Boyles
Recording Secretary