University Committee on Faculty Affairs

MINUTES

Tuesday 20, 2004

Members Present: Mary Bresnanan, Joyce Chai, Jan Eberle, Michael Harrison, Louis Hunt, Cheri Johnson, Cynthia McCluskey, Susan Melnick, James Potchen, David Solomon, Shawnee Vickery, Alice Whiren, and Gwen Wyatt.

Ex Officio: Robert Banks, David Byelich.

Others: John Revitte, Michael Rubner, Donna Zischke.

Call to Order: Chairperson Gwen Wyatt called the meeting to order at 1:07 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2003-04 meetings was approved at the August 26, 2003 meeting.

Approval of Minutes: Dr. Potchen made a motion to approve the Minutes of April 13, 2004. Dr. Melnick seconded. The Minutes were approved as presented.

Announcements:
   ➢ Dr. Wyatt reminded the members of the End-of-the-Year dinner being hosted in Radiology by Dr. Potchen on Tuesday, May 4, beginning at 5:00 p.m. The UCFA Recording Secretary will e-mail the members for their RSVP for that event.
   ➢ Dr. Wyatt stated that several college elections are late this spring, so the officer elections may have to be held next August during the first meeting for 2004-05.
   ➢ The Recording Secretary was presented with an umbrella featuring Monet art on the umbrella fabric, and thanked for her supportive work for UCFA during the past year.

Subcommittee Reports:
   Personnel: David Solomon, Chair. Dr. Solomon reported that Dr. Hunt worked with the subcommittee reviewing the policies for patents and copyrights. Representatives from the College of Arts and Letters also attended the subcommittee meeting, and addressed, discussed, and explained their point of view on the policy problems with the Intramural Research Grants Program (IRGP) grants. Dr. Melnick then reviewed the Faculty Conflicts of Interest policy she would be presenting to Faculty Council after UCFA today. After her report, Dr. Potchen made a motion that Dr. Melnick be instructed to request Faculty Council to discuss the policy, but to delay the policy vote until fall 2004. Dr. Harrison seconded. The motion failed (5 supported, 6 opposed, and 1 abstention). The policy will be returned to the UCFA webpage for further faculty review and input.

   Budget: Shawnee Vickery, Chair. Dr. Vickery presented the UCFA faculty salary recommendations for 2004-05. She will be presenting this to Faculty Council this afternoon after UCFA. After review and discussion, Dr. Whiren made a motion to make one wording change: “Further, UCFA endorses the comments guidelines regarding merit included in the Provost’s Academic Personnel Salary Adjustment Guidelines from last year (dated July 2, 2003).” Professor Jan Eberle seconded. The motion passed.
Old Business:
- Dr. Potchen reviewed the April 16 Board of Trustees meeting. It was one of the most unusual Board meetings that he had attended. He determined that diplomacy and concern for all participants and their points of view is very important, especially at the current time when the university is refining, refocusing, and rebalancing.
- Dr. Banks reported that he had followed up last week’s request to determine how commencement speakers are chosen. He found that President McPherson is following a long-standing practice of selecting the commencement speakers.

New Business: There was a short general discussion considering the possible reassignment of various faculty from one college to another this coming year, and how the raise and market processes might be handled to ensure that no one is overlooked.

Adjournment: UCFA adjourned to subcommittees at 2:25 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary