University Committee on Faculty Affairs

MINUTES

Tuesday, September 21, 2004


Ex Officio: Robert Banks, David Byelich.

Others: John Revitte, Donna Zischke.

Call to Order: Chairperson Susan Melnick called the meeting to order at 1:04 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2004-05 meetings was approved at the August 31, 2004 meeting.

Approval of Minutes: A motion was made by Dr. Harrison to approve the Minutes of September 14, 2004. Dr. Corser seconded. The Minutes were approved.

Announcements:

✓ John Revitte, Faculty Grievance Official, distributed copies of the End of Summer Semester 2004 Report.
✓ Dr. Vickery gave an overview of her interaction as Faculty Liaison with the MSU Board of Trustees during their meeting September 16 and 17. She met with the Honorable Trustees Cook, Gonzales, Pittman, and Porteous and found the Board members interaction with the faculty and student liaisons very positive. It seemed to her that there was a very congenial and positive attitude among all who attended the work sessions.
✓ Susan Melnick asked for a volunteer to attend a meeting of Executive Committee of Academic Council (ECAC) next Tuesday, September 28th, at 5:00 p.m. This will be after President McPherson’s State of the University scheduled for 2:30 p.m. in the Kellogg Center auditorium followed by Academic Council meeting at 3:00 p.m. Dr. Vickery said she would attend ECAC.

Subcommittee Reports:

Budget: Shawnee Vickery, Chair. Dr. Vickery reported that the subcommittee set the discussion agenda for the coming year. The subcommittee is interested in continuing the long-term-care-for-faculty discussion; last year the subcommittee met with three possible long-term care vendors and they would like to complete this project. They would like to review and compare health care packages at various Big 10 schools.

Personnel Policy: Mary Bresnahan, Chair. Dr. Bresnahan reported that the subcommittee discussion concentrated on College-Level Reappointment, Promotion and Tenure Committees (R, P & T committee) and how this affects each college. With the exception of the College of Business, all the colleges have R, P&T committees in place. Work
will continue on that topic.

**Old Business:** None was noted.

**New Business:**
- John Revitte, Faculty Grievance Official, distributed copies of the Presiding Officers, 2004-05 list, and asked for approval of the list. Dr. Emmett made a motion to approve the listing, and Dr. Powell seconded. The motion was passed.
- David Byelich distributed copies of the Preliminary Enrollment Report Fall 2004, and discussed it briefly.

**Adjournment:** UCFA adjourned to subcommittees at 1:48 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary