University Committee on Faculty Affairs

MINUTES

Tuesday, September 28, 2004


Ex Officio: Robert Banks.

Others: John Revitte, Donna Zischke.

Call to Order: Chairperson Mary Bresnahan called the meeting to order at 1:04 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2004-05 meetings was approved at the August 31, 2004 meeting.

Approval of Minutes: A motion was made by Dr. Whiren to approve the Minutes of September 21, 2004. Dr. Mullaney seconded. The Minutes were approved.

Announcements:
- Dr. Banks stated that David Byelich would not be attending UCFA today, and he inquired if the UCFA members had received an e-mail from David regarding the 2005-06 Appropriation Request Parameters. All indicated that they had received that e-mail. David asked UCFA members to read through the document and he would appreciate receiving any comments or suggestions by Thursday, September 30.

Subcommittee Reports:
- Budget: Shawnee Vickery, Chair. In the absence of Dr. Vickery, Dr. Whiren reported that the subcommittee had developed a “plan of work” during their meeting. Since Renee Rivard could not be with the subcommittee today, she would be working with them next Tuesday, October 5.
- Personnel Policy: Mary Bresnahan, Chair. Dr. Bresnahan reported that the subcommittee worked on the College-Level Reappointment, Promotion and Tenure Committees draft document. They believe they will be ready to share it with the full UCFA next week. There was an issue of concern regarding the ownership principle in the work for hire within the MSU Copyright Policy.

Old Business: Faculty Grievance Official John Revitte presented a revised Presiding Officer listing. It has the name of one emeritus faculty added to the list approved by UCFA during their September 21, 2004 meeting. Dr. Brody made a motion to approve the amended Presiding Officer list. Dr. Harrison seconded the motion. The motion passed.

New Business: No new business was noted.

Dr. Whiren made a motion to adjourn the meeting. Dr. Harrison supported. The motion
passed.

**Adjournment:** UCFA adjourned to subcommittees at 1:35 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary