University Committee on Faculty Affairs

MINUTES

Tuesday, October 12, 2004

Members Present: Mary Bresnahan, Howard Brody, Joyce Chai, William Corser, Ross Emmett, Michael Harrison, Susan Melnick, Thomas Mullaney, Mariam Sticklen, Sheila Teahan, Shawnee Vickery, and Alice Whiren.

Ex Officio: Robert Banks, David Byelich.

Others: John Revitte, Donna Zischke.

Call to Order: Chairperson Susan Melnick called the meeting to order at 1:04 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2004-05 meetings was approved at the August 31, 2004 meeting.

Approval of Minutes: A motion was made by Dr. Mullaney to approve the Minutes of October 5, 2004. Dr. Teahan seconded. The Minutes were approved as presented.

Announcements: Dr. Banks distributed copies of an annual policy memo from the Provost regarding Appointment, Reappointment, Tenure, and Promotion Recommendations. Dr. Whiren made a motion that UCFA recognizes receipt of this memo and they have no additional changes at this time. Dr. Brody supported. The motion was passed. Further in-depth review of the memo was referred to the Personnel Policy Subcommittee to be considered during spring semester 2005.

Subcommittee Reports:

Budget: Shawnee Vickery, Chair. Dr. Vickery reported that Renee Rivard from Human Resources worked with the Budget Subcommittee and further reviewed and discussed the long-term care policy.

Personnel Policy: Mary Bresnahan, Chair. Dr. Bresnahan stated that the subcommittee continued discussion regarding the MSU Copyright Ownership document, and Dr. Paul Hunt be working with the subcommittee at their next meeting.

Dr. Melnick requested Dr. Vickery to report on the MSU Board of Trustees meeting from her perspective as Faculty Liaison to the MSU Board of Trustees. She enjoyed the dialogue and interaction with Board members, and felt they were all interested and concerned with faculty and their points of view and concerns. She felt that UCFA needs to make their opinion of the student drinking issue known. Dr. Whiren volunteered to write a letter to the Executive Committee of Academic Senate (ECAC) sharing this information.

Old Business: None was noted.

New Business: Dr. Banks distributed copies of the draft College-Level Reappointment, Promotion and Tenure Committees document, and it has now been reviewed, revised, and
approved by the University Committee on Faculty Tenure (UCFT). Dr. Vickery made a motion that UCFA accept the draft document as amended by UCFT, supported by Dr. Emmett. The motion passed. A letter will be sent to Provost Simon from UCFA with a copy of the draft College-Level Reappointment, Promotion and Tenure Committees document.

Dr. Emmett made a motion to adjourn, supported by Dr. Brody. The motion was passed.

**Adjournment:** UCFA adjourned to subcommittees at 1:55 p.m.

Respectfully submitted,

Elva Boyles  
Recording Secretary