University Committee on Faculty Affairs

MINUTES

Tuesday, February 15, 2005


Ex Officio: Robert Banks, David Byelich.

Others: John Revitte, Donna Zischke.

Call to Order: Chairperson Susan Melnick called the meeting to order at 1:05 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2004-05 meetings was approved at the August 31, 2004 meeting.

Approval of Minutes: A motion was made by Dr. Whiren to approve the Minutes of February 8, 2005, and Dr. Mullaney seconded. There were several corrections to be made (corrections bolded and underlined).

- Portia Vescio asked that her name be included as having attended the meeting of February 8.
- Under the Announcements section, the committee named, Executive Committee of Academic Policy (ECAP) should have been Executive Committee of Academic Council (ECAC).
- Under Subcommittee Reports, Personnel Policy, the final sentence of this report should read: The Copyright Policy may come up in ECAC.

The Minutes were approved as corrected.

Announcements:
- David Byelich gave a complete update on the current state budget process followed by a question and answer session.
- Dr. Melnick reported on the meeting Thursday, February 10, of the MSU Board of Trustees and the liaisons to the Board of Trustees. There were three main topics covered: the budget, the alcohol policy, and the proposed north campus parking ramp.

Subcommittee Reports:

Budget: Shawnee Vickery, Chair. Dr. Vickery reviewed the report of last week’s budget subcommittee proceedings written up by Dr. Whiren, noting the high percentage of sign up for the Long-Term Care policy. She noted the MSU faculty salary rankings of #14 of 21 in the AAU/Land-Grant and #8 of 11 in the Big Ten (our goal was to be #6).

Personnel Policy: Mary Bresnahan, Chair. Dr. Bresnahan reported that the Copyright Policy revisions will come before the UCFT today. The Conflict of Interest policy is still a “work in progress.”
Old Business: Margaret Holmes-Rovner, chair of the University Committee on Faculty Tenure, has met with members of both UCFT and UCFA on the principles regarding broader integration of specialists and fixed term faculty in departmental and university decision-making. Dr. Vickery, Dr. Sticklen, and Dr. Bresnahan will meet with the UCFT to discuss this.

New Business: Dr. Banks distributed a memo regarding *Policy Revisions to Clarify the Role of the Provost*. This memo clarified five additional policies that include a role of approval or consultation for the Provost pursuant to the Faculty Grievance Procedure, and the following footnote was proposed to be added to each of the five policies:

> In this policy, “Provost” means “Office of the Provost” and that the Assistant Provost and Assistant Vice President for Academic Human Resources (or other Administrator in the Provost’s Office) has been delegated responsibility for this Role in order to clearly separate any future decision making required by the Provost pursuant to the Faculty Grievance Procedure with respect to implementation/enforcement of this policy.

Dr. Whiren made a motion to put the footnote in the policies where appropriate, and Dr. Vickery supported it. The motion passed.

Dr. Vickery made a motion to adjourn, and Dr. Harrison supported.

Adjournment: UCFA adjourned to subcommittees at 2:30 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary