
Ex Officio: Robert Banks, David Byelich.

Others: John Revitte, Donna Zischke.

Call to Order: Chairperson Susan Melnick called the meeting to order at 1:00 p.m.

Approval of Agenda: The boilerplate agenda to be used for the 2004-05 meetings was approved at the August 31, 2004 meeting.

Approval of Minutes: A motion was made by Dr. Powell to approve the Minutes of April 19, 2005, and Dr. Teahan supported. The Minutes were approved as presented.

Announcements:
- Dr. Banks stated that the meetings to meet the provost candidates are being held in Fairchild Auditorium, and that is located behind the main Auditorium.
- Dr. Melnick, on behalf of UCFA, presented Recording Secretary Elva Boyles with two gifts for her committee support work throughout the year.

Subcommittee Reports:
- Budget: Shawnee Vickery, Chair. Dr. Vickery gave a report on the “working lunch” Budget Subcommittee meeting held just prior to UCFA. Caremark representatives attended and explained the possibility of an expanded service available through and described in a brochure they distributed titled Caremark BioCare Solutions – The Caremark Service Platform for Specialty Pharmacy Services for Employer Clients. This service includes a follow-up service to be certain that the patients understand their medications, use them correctly, and then they follow up with those patients several months “down the road.”
- Personnel Policy: Mary Bresnahan, Chair. The Conflict of Interest policy was reviewed by UCFA. Derived from the overall review and feedback, the subcommittee recommended that a position for a free standing COI (Conflict of Interest) Officer be created. Dr. Brody created an overview of the COI policy for UCFA to use as a guide in their review. Dr. Bresnahan made a motion for adoption of the Conflict of Interest policy as revised. Dr. Harrison supported. Motion passed. Dr. Bresnahan noted for the record that both Dr. Corser and Professor Vescio voted “yes” in absentia. She also
Personnel Policy, continued

thanked Dr. Brody, for the extra work he put in helping to clarify and define this policy. Dr. Melnick expressed her thanks to Dr. Banks, for assisting the subcommittee and keeping their collective eyes looking forward, and to General Counsel Robert Noto for his many hours of reading, defining, and perseverance to complete this policy.

Old Business: Dr. Melnick addressed the topic of the Fixed Term Faculty Issue which was tabled at the April 19, 2005 meeting. She called for a motion to recall the motion from the table, but there was no motion made. The motion will remain tabled.

New Business: Dr. Melnick asked for nominations for the 2005-06 UCFA chair and subcommittee chairs.

Dr. Harrison nominated Mary Bresnahan, supported by Dr. Vickery, for UCFA chair. Dr. Whiren nominated Ross Emmett, supported by Dr. Powell, for co-chair with Dr. Bresnahan. Dr. Teahan made a motion to close the nominations, and Dr. Harrison supported. The two nominated candidates were elected by acclamation.

Dr. Vickery nominated Dr. Powell for Budget Subcommittee chair, supported by Dr. Harrison. Dr. Vickery made a motion to close the nominations, and Dr. Bresnahan supported. Dr. Powell was elected by acclamation.

Dr. Vickery nominated Dr. Teahan for Personnel Policy Subcommittee chair, supported by Dr. Bresnahan. Dr. Whiren made a motion to close the nominations, supported by Dr. Bresnahan. Dr. Teahan was elected by acclamation.

Dr. Teahan made a motion thanking Dr. Melnick for her outstanding leadership.

Adjournment: UCFA adjourned to subcommittees at 2:30 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary