University Committee on Faculty Affairs

MINUTES

Tuesday, August 30, 2005

Members Present: William Corser, William Davidson, John Dirkx, Ross Emmett, Catherine Ernst, Michael Harrison, Radha Hayder, Thomas Mullaney, John W. Powell, John Sherry, and Sheila Teahan.

Ex Officio: Robert Banks, David Byelich.

Others: John Revitte, Donna Zischke.

Call to Order: Chairperson Ross Emmett called the meeting to order at 1:00 p.m.

Approval of Agenda: Dr. Emmett requested a motion to approve the agenda to be used for the 2005-06 meetings. Dr. Mullaney made a motion to approve the boilerplate agenda to be used for the 2005-06 meetings, and Dr. Teahan supported. The motion was approved.

Approval of Minutes: A motion was made by Dr. Teahan to approve the Minutes of April 26, 2005, supported by Dr. Powell. Dr. Corser asked that the April 26, 2005 Minutes be corrected on page 2 under New Business (correction in bolded italics).

Dr. Whiren nominated Ross Emmett, supported by Dr. Corser, for co-chair with Dr. Bresnahan.

The Minutes were approved as amended.

Announcements:
- Dr. Emmett asked members to introduce themselves: Dr. Powell, Osteopathic Medicine; Dr. Harrison, Natural Science; Dr. Davidson, Social Science; Dr. Teahan, Arts and Letters; Dr. Mullaney, Veterinary Medicine; Professor John Revitte, Faculty Grievance Official; Dr. Banks, Provost’s Office Provost’s Office; David Byelich, Planning and Budgets; Donna Zischke, Provost’s Office; Dr. Dirkx, Education; Dr. Corser, Nursing (temporary assignment until new representative appointed); Dr. Radha, Engineering; Dr. Ernst, Agriculture and Natural Resources; Dr. Sherry, Communication Arts and Sciences; and, Elva Boyles, UCFA Recording Secretary.

Announcements:
- Elva Boyles, Recording Secretary, explained the Academic Governance packet was copied from the web sites of the different Committees under the umbrella of Academic Governance.
- Dr. Emmett discussed the meeting dates for the coming year, and reminded members
Dr. Emmett stated that subcommittee chairs for the 2005-06 year are John Powell, Budget subcommittee chair, and Sheila Teahan, Personnel Policy subcommittee chair.

Subcommittee Reports:
- **Budget:**  *John Powell, Chair.* No report was given.
- **Personnel Policy:**  *Sheila Teahan, Chair.* No report was given.

Old Business:
- Dr. Emmett reviewed topics recently covered by UCFA and those yet to be addressed, such as Faculty Conflict of Interest, Outside Work for Pay, Fixed-Term Faculty, New Residential College, Annual FGO Evaluation, MSU Health Team as Health Care Providers, Requiring External Letters of Reference for Tenure and Promotion, and others.

New Business:
- Professor Stephen Esquith will attend the September 6 UCFA Budget subcommittee meeting regarding the proposed residential college.
- Professor Stephen Esquith will attend the full UCFA on September 13 regarding the proposed residential college.
- The MSU Appropriation Request review will begin early on in September.
- Dr. Emmett asked that he be contacted if there are discussion items to be added to the agenda for UCFA this year.
- Dr. Emmett will be attending a November CIC conference in Chicago as a Big Ten school delegate along with other various representatives of MSU and the state of Michigan. They will be part of a group advising the Chicago Federal Reserve Bank on the character, quality, and cost of higher education.
- Professors Radha and Davidson asked to be assigned to the Budget subcommittee this year.

Adjournment: UCFA adjourned to subcommittees at 1:50 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary