University Committee on Faculty Affairs

MINUTES

Tuesday, September 6, 2005

**Members Present:** Howard Brody, William Davidson, John Dirx, Ross Emmett, Catherine Ernst, Michael Harrison, Radha Hayder, John W. Powell, Nicholas Revelos, John Sherry, Philip Smith, and Sheila Teahan.

**Ex Officio:** Robert Banks.

**Others:** John Revitte, Donna Zischke.

**Call to Order:** Chairperson Ross Emmett called the meeting to order at 1:00 p.m.

**Approval of Agenda:** The boilerplate agenda to be used for the 2005-06 meetings was approved at the August 30, 2005 meeting.

**Approval of Minutes:** A motion was made by Dr. Harrison to approve the Minutes of August 30, 2005, supported by Dr. Powell. The Minutes were approved.

**Announcements:**

- Dr. Emmett updated the Committee on the process of the *Faculty Voice* discussion at Faculty Council. On Tuesday, September 13, the *Faculty Council* will meet and discuss the creation of the following five task forces recommended by *Faculty Voice* (This information is reported on the Academic Governance web site: [www.msu.edu/unit/acadgov/](http://www.msu.edu/unit/acadgov/) under the Current Issues listing on the front page):
  1. Proposal for an Ad Hoc Faculty Committee to Study and Make Recommendations on the Structure of Academic Governance;
  2. Proposal for an Ad Hoc Faculty Committee to Study and Make Recommendations Concerning Regular Faculty Reviews of Administrators.
  3. Proposal for an Ad Hoc Faculty Committee to Study and Make Recommendations Concerning Regular Program Reviews.
  4. Proposal for an Ad Hoc Faculty Committee to Study and Make Recommendations Concerning Communication and Transparency of Governance.
  5. Proposal for an Ad Hoc Faculty Committee to Study and Make Recommendations Concerning Fixed-term Faculty.

- John Revitte, Faculty Grievance Official, distributed copies of the *End of SPRING SEMESTER 2005 Report*. 
**Subcommittee Reports:**

**Budget:** John Powell, Chair. Dr. Powell reported that Dr. Esquith will be joining the Budget Subcommittee to discuss the proposed new residential college and its role in the university. Dr. Esquith will attend the full UCFA meeting September 13th.

**Personnel Policy:** Sheila Teahan, Chair. Dr. Teahan listed several topics before the Personnel Policy Subcommittee such as the Outside Work for Pay policy and the work continuing on the Faculty Conflicts of Interest. Dr. Ian Gray will be giving an opinion on the proposed Faculty Conflicts of Interest officer position. A current electronic copy of this policy will be put on the UCFA web site this coming week.

**Old Business:** None was noted.

**New Business:**
- Dr. Emmett will be the UCFA liaison to the MSU Board of Trustees and Dr. Teahan will be the alternate. Dr. Teahan will attend the September 16 MSU Board of Trustees meeting as Dr. Emmett has another commitment.
- At the September 6 Faculty Council meeting, there was a motion on the floor to increase the composition of the committees to potentially include Fixed-Term Faculty. Dr. Emmett voted against the motion to reflect what he felt was the overall feeling of UCFA. There are certain committees that Fixed-Term Faculty are excluded from serving on: UCFA, UCFT, Faculty Council, and Academic Council. Dr. Emmett thanked the Committee for their input on this topic.

**Adjournment:** UCFA adjourned to subcommittees at 1:37 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary