Members Present: Jonathan Bohlmann, William Davidson, John Dirkx, Catherine Ernst, Clark Johnson, Jason Merrill, Anna Pegler-Gordon, John W. Powell, David Solomon, and Vladimir Zelevinsky.

Ex Officio: David Byelich.

Others: John Revitte, Donna Zischke.

Call to Order: Co-Chairperson John Powell called the meeting to order at 1:00 p.m.

Approval of Agenda: The boilerplate agenda used for the 2006-07 meetings was approved at the August 29, 2006 meeting.

Approval of Minutes: Dr. Powell stated that without objection, the Minutes of October 31, 2006, are approved.

Announcements:

- Dr. Ernst reported on attending the Executive Committee of Academic Council (ECAC) on Tuesday, November 7. She reported that reviewing credentials of the nominees for sitting on the search committee for the Honors College dean took up most of the meeting. She also reported that the Law College bylaws not in place and they are presently a “work in progress.”
- David Byelich stated that later, in the meeting, he will distribute and discuss copies of two documents prepared by the Citizens Research Council regarding the state of Michigan economy and the state of Michigan finances.
- Dr. Powell reported that Dr. Susan Melnick has been seated as chair of the Faculty Conflict of Interest Officer (FCOIIIO) search committee, and the committee should, hopefully, be constituted by the end of this semester. The search will begin immediately with job descriptions, etc., and, hopefully, the new officer will be in place by next fall.
- As a first step in implementing the Faculty Conflict of Interest policy, as approved by the Board of Trustees this past April, Dr. Terry May has scheduled a series of Open Forum Sessions for faculty and other interested persons. These sessions are intended to introduce the Faculty Conflict of Interest policy, respond to questions, and discuss the process for implementation. The meetings are on the following dates:
  - UCFA
  - November 14, 2006
  - Page 2

  Announcements, continued
  - Open Forum Session dates scheduled for the Faculty Conflict of Interest policy:
    - Tuesday, November 28, 3:30 p.m. in room 1345 Engineering Building
Dr. Powell reported on attending the CIC meeting for Governance at Penn State University. The CIC meeting was extremely interesting for him.

Subcommittee Reports:

**Budget:** John Dirkx, Chairperson  Dr. Dirkx reported that they did not meet.

**Personnel Policy:** Terry Link and David Solomon, Co-Chairpersons  Dr. Solomon reported that the subcommittee did the wordsmithing on the *Tuition Waiver Policy for Faculty and Librarians*.

Old Business:

Dr. Powell asked the committee to read through the policy as revised.

**UCFA Tuition Waiver Policy for Faculty and Librarians**

Whereas we want to seek to be a learning community that fosters life-long learning in all members of our community, and
Whereas we realize the growing need for interdisciplinary understanding, and
Whereas knowledge creation is increasing exponentially, and
Whereas our continuing budgetary struggles prevent us from offering more generous financial benefits, and
Whereas collective bargaining employees and academic specialists have some tuition-waiver policy for MSU classes,
We therefore propose that a policy be endorsed that provides faculty and librarians enrolling in courses, undergraduate or graduate, taught at Michigan State University with tuition waivers for one course per semester. Enrollment for full-time tenure-system faculty or MSU official retirees, fixed-term faculty, or librarians not otherwise covered by existing tuition waiver benefit, will be limited to courses that have not reached maximum enrollment unless admitted by instructor. In other words, the enrollment of a tuition-waiver enrollee cannot exclude a fee-paying student from enrolling. Faculty and librarians covered by this policy must meet prerequisites for the class unless waived by instructor.

The UCFA recognizes there are other academic staff not currently covered by such a policy. If this policy is implemented, the committee recommends consideration of providing coverage for those groups, e.g. MSU Extension.

Dr. Solomon made a motion to adopt this policy, supported by Dr. Davidson. The motion carried. This will be forwarded to Provost Wilcox.

New Business:
The survey results regarding a proposal to recognize faculty length of service was not available, so it will be carried over another week.

Dr. Dirkx made a motion to adjourn to subcommittees, supported by Dr. Solomon. The motion carried.

**Adjournment:** UCFA adjourned to subcommittees at 1:30 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary