Call to Order: Chairperson John Powell called the meeting to order at 1:00 p.m.

Approval of Agenda: The boilerplate agenda used for the 2007-08 meetings was approved at the August 28, 2007 meeting.

Approval of Minutes: Dr. Powell stated that seeing no corrections, comments, concerns, or alterations, and without objection, the November 13, 2007 Minutes are approved as distributed.

Announcements:
- Dr. Powell reported that the next Board of Trustees did not meet in November; their next meeting will be December 7.
- Dr. Davidson reported on the Faculty Council meeting of November 13, 2007. Two items of interest to UCFA – one was the UCFA response regarding the Task Force II Recommendations on Administrator Review. In general, the Faculty Council members were somewhat confused and concerned by the UCFA memo. A discussion followed on procedures on how to proceed with the Task Force I report and whether it could be “moved as a whole” or “in part.” That discussion will continue in January 2008.
- Dr. Powell reported on the “twice-a-semester meeting with President Simon” consisting of the four at-large-members of ECAC and three faculty liaisons (one from UCFT, one at-large liaison, and Dr. Powell from UCFA) who met with President Simon last Friday, November 16. They discussed academic and faculty governance problems and issues from the perspective of the president and the liaisons. There was a lot of concern over the process of getting the procedure accomplished. There may be a meeting scheduled for next Monday, November 26, of the Rules Committee whereby a set of “rules steps” may be presented to accomplish this procedure. This topic is a “work in progress” for some weeks to come.
- Dr. Powell would like to discuss faculty governance’s communication system back and forth and how it might be improved. This will be on the agenda for November 27 under “Other Questions” to be addressed and begin discussion of the issue.

Subcommittee Reports:
- Budget: John Dirks, Chairperson. Dr. Davidson reported on continued discussion of the Health Care Task Force report – that discussion of possible revisions will continue today.
**Personnel Policy:** Jason Merrill, Chairperson; David Solomon, Assistant Chair  

The subcommittee completed their work on their response on the *Proposal to Establish a Fall Semester Study Break* - that will be addressed later in this meeting. They continued their discussion on the Faculty Grievance Official (FGO) Review and possible revision of the questionnaire that goes out for campus users to respond on their interaction with the FGO and the FGO office. That discussion will continue today.

**Old Business:** A motion was made by Dr. Schenck to postpone discussion and/or approval and extend the time for possible revisions of the *Health Care for MSU Faculty Report to November 27*; Dr. Merrill seconded the motion. The motion carried.

**New Business:** Dr. Merrill made a motion that UCFA approve the subcommittee’s memo response regarding the *Proposal to Establish a Fall Semester Study Break*; it was supported by Dr. Solomon. A motion was made by Professor Moriarty to add the points discussed to the memo, seconded by Dr. Schenck. The motion carried. The original motion to adopt the policy as it has been amended and prepare the documentation to go back to ECAC as UCFA’s report on this issue carried.

**Other Questions:** Dr. Revitte inquired about the status of the lack of residential college representation on UCFA (as well as other governance committees). Dr. Powell will follow up on that.

Dr. Davidson made a motion to adjourn to subcommittees seconded by Dr. Merrill. Without objection, the motion carried.

**Adjournment:** UCFA adjourned to subcommittees at 1:40 p.m.

Respectfully submitted,

Elva Boyles  
Recording Secretary