
Ex Officio: Terry Curry, David Byelich.

Others: John Revitte, Donna Zischke, Kathryn Lindahl, and John Powell.

Call to Order: Chairperson Deborah Moriarty called the meeting to order at 1:00 p.m. welcoming everyone to the first UCFA meeting for fall semester 2008.

Professor Moriarty introduced Dr. John Powell, past UCFA chairperson, who, in turn, introduced Kathryn Lindahl, Assistant Vice President in the Office of the Vice President for Finance and Operations. Her presentation was on Environmental Stewardship Phase I Recommendations for Michigan State University. She also discussed a support paper, Energy Consumption Conservation Initiatives and put forth very interesting campus facts and figures showing what types of preliminary problems need to be reviewed and addressed in the quest for the goal of becoming “lean green” in using energy on campus.

After the presentation, Professor Moriarty went on with the agenda and asked committee members to introduce themselves.

Approval of Minutes: Dr. Davidson made a motion to accept the April 22, 2008 Minutes as presented, and Dr. Zelevinsky seconded. The motion carried.

New Business:

- Professor Moriarty briefly explained her proposal the full UCFA meet every other week with subcommittees continuing to meet weekly as each of their agendas allow. The full UCFA meeting dates will be:

  Fall Semester: 9/2, 16, 30; 10/14, 28; 11/11, 25; 12/2.

  The committee will receive agenda material via e-mail the week prior to the presentation. There will be a presentation by Kristine Zayko, General Counsel Office, on the MSU Web Accessibility Policy and Sheila Wamhoff, Payroll Office, will share information on the payroll earnings statements/pay stub proposal.

Announcements:

- Dr. Bill Davidson reported briefly on the Faculty Health Care Task Force activities. The group will be reorganizing today at a late afternoon meeting.
- David Byelich presented the Draft Outline 2009-10 Appropriation Request Parameters
and asked committee members to peruse the material and make suggestions for writing and including information in the formal request. (This document is also on the UCFA web page.)

- Professor John Revitte, Faculty Grievance Officer, distributed copies of the *End of SPRING SEMESTER 2008 Report* and spoke briefly on the document contents. He will be bringing reports to UCFA on a timely basis showing the results of his work and that of his office.

**Subcommittee Reports:**

**Budget:**  *John Dirkx, Chairperson*  No report was made as the subcommittee has not met yet.

**Personnel Policy:**  *Jason Merrill, Chairperson*  No report was made as the subcommittee has not met yet.

**Old Business:**  No Old Business was noted.

**Other Questions:**  No other questions were noted.

Dr. Davidson made a motion to adjourn to subcommittees supported by Dr. Merrill.

**Adjournment:**  UCFA adjourned to subcommittees at 2:22 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary