University Committee on Faculty Affairs

MINUTES

Tuesday, March 31, 2009


Ex Officio: Terry Curry, David Byelich.

Others: John Revitte, Donna Zischke, Renee Rivard, Chris Hanna, David Gift, and Christine Zayko.

Call to Order: Professor Moriarty called the meeting to order at 1:05 p.m.

Approval of Agenda: Dr. Merrill made a motion to approve the agenda as presented, seconded by Dr. Morash. The motion carried.

Approval of Minutes: Dr. Merrill made a motion to approve the March 17, 2009 Minutes seconded by Dr. Zelevinsky. The motion carried.

Announcements:
Professor Moriarty reported:
✓ The March 17 Academic Council meeting was very short.
✓ The March 24 Faculty Council, on the other hand, was a much longer meeting.
  o The revised grievance policy was approved. The next step will be for the policy to go to Academic Council.
  o The bylaws are still “in progress.”
  o The Academic Year Task Force Committee will have its last meeting for this year on Friday April 3. They plan to put forth two calendar recommendations to go before ECAC. They hope ECAC would request the administration do a review in the summer, and have faculty discussion in fall 2009. Changes would be enacted in the fall semester 2011.

Professor Terry Curry briefly outlined and discussed UNTF unionization questions. He noted, too, that the new Human Resources and Information System is coming soon, and one of the things will be a new pay schedule to pay faculty.

Subcommittee Reports:
  Budget: Ross B. Emmett, Chairperson Dr. Emmett reported that the subcommittee continues to work on the 2009-10 faculty salary recommendations.
  Personnel Policy: Jason Merrill, Chairperson Dr. Merrill said the subcommittee would continue to review the FGO survey results.

Old Business:
a. Anti-Discrimination Policy – Kristine Zayko reviewed the situation stating that Professors Fico and Allen presently have proposed wording changes in to the University Committee on Academic Policy for consideration. Ms. Zayko could not support the proposed wording change. This policy may be forwarded from ECAC to UCFA during their April 7 meeting.

New Business:

   a. Appropriate Use of MSU E-Mail Services – Dr. David Gift gave an overview of current problems and reviewed [campus] policies – Section 4 has the real changes in it - and ended by reminding everyone that you shouldn’t plan to do lots of personal business on the office computer. It’s a temptation to e-mail “interesting” information to friends, but the volume of e-mail is heavy just sharing files for office business. The point is that there is too much unsolicited mail in the system. Be thoughtful about what and how much you are e-mailing.

   b. Open Enrollment Update – Renee Rivard and Chris Hanna – Renee and Chris do usually come to UCFA this time of year to remind UCFA to remind the faculty they represent that open enrollment for benefits will begin very soon. She also reminded members to be certain to participate in open enrollment and renew enrollment for your spouse. Human Resources has made benefit sign-up more efficient and, therefore, a much shorter process.

Professor Moriarty noted that UCFA will meet twice more this spring semester: April 14 and April 28. On April 14, the proposed faculty salary guidelines, and the FGO report will be on the agenda. On the April 28 agenda, the questions for both the College of Human Medicine and Osteopathic Medicine will be presented for their representatives to respond to.

Other Questions: No other questions were noted.

Dr. Davidson made a motion to adjourn to subcommittees seconded by Dr. Merrill. The motion carried.

Adjournment: UCFA adjourned to subcommittees at 2:15 p.m.

Respectfully submitted,

Elva Boyles
Recording Secretary